

There will be a meeting of Hartley Wintney Parish Council at **7:30pm on Monday 4th April 2022** in the Victoria Hall, West Green Road, RG27 8RQ to which Councillors are summoned to attend.



Karyn Reid – Executive Clerk
30th March 2022

20/21PC 101. OPEN FORUM

This ten minute session is an opportunity for parishioners to bring matters to the attention of the Parish Council. Each speaker will be limited to two minutes. **Should a member of public wish to make a representation, please contact the Executive Clerk by 12pm on Monday 4th April 2022 at clerk@hartleywintney-pc.gov.uk or 01252 845152.**

20/21PC 102. APOLOGIES FOR ABSENCE

To receive and record apologies for absence from Parish Councillors and Ward members

20/21PC 103. DISPENSATIONS & DECLARATIONS OF INTEREST

Declarations made by members of any personal, prejudicial or non-prejudicial interests of any agenda item. Members with a Disclosable Pecuniary Interest, unless a dispensation has been granted, will be required to withdraw when Council discusses & votes on the matter

20/21PC 104. WARD MEMBERS REPORT

This ten minute session is an opportunity for Ward members to bring matters to the attention of the Parish Council (summary attached)

20/21PC 105. APPROVAL OF MINUTES, ACTIONS LOG & PARISH OFFICE REPORT

To approve the minutes of the Full Council Meeting on 7th March 2022 and associated actions (attached).

20/21PC 106. PARISH COUNCIL FINANCE

To review & approval of following:

- i) To approve Payments listing (attached)
- ii) To receive Income & expenditure, cashbooks & bank reconciliations for February 2022 (attached)
- iii) Update and recommendation from E&A Committee (attached)

20/21PC 107. PARISH COUNCIL MATTERS

- i) To consider “20 is Plenty” Campaign (attached)
- ii) To discuss arrangements for Annual Parish Meeting (circulated)
- iii) Annual General Meeting – points to note

20/21PC 108. CHAIRMAN’S ANNOUNCEMENTS & PARISH COUNCILLOR MATTERS

An opportunity to briefly bring matters to the attention of the meeting but upon which no substantive decision may be made

20/21PC 109. COMMITTEE MINUTES & UPDATE INC. WORKING GROUPS

- i) Committee meetings – to receive approved minutes (circulated)

20/21PC 110. CONFIDENTIAL MATTER FOR DISCUSSION

To discuss and agree any necessary actions on a confidential matter for Hartley Wintney Parish Council

Where the Parish Council is discussing matters of sensitivity and confidentiality not deemed to be in the public interest, the Parish Council will resolve to exclude the members of the press and public, during this discussion as pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960

20/21PC 111. CORRESPONDENCE & DATES OF MARCH MEETINGS

Planning Committee – Monday 11th April 2022 at 7.00PM

Finance Committee – Monday 25th April 2022 at 7.00PM

To access this meeting online, please use the following link and conference code;

https://teams.microsoft.com/join/19%3ameeting_ZGNmYWZkMzEtMTIwNy00MWRiLWI0NGEtNWl3OTE1NTY0YjQw%40thread.v2/0?context=%7b%22Tid%22%3a%22796f6541-a299-402a-9ce7-a26b956bc815%22%2c%22Oid%22%3a%22299241e7-0f1b-4963-961b-0e53602f8fd1%22%7d

To access this meeting via telephone, please dial this number 5 minutes before the meeting starts and enter the conference code; T - 020 3855 5316 ID - 691 797 627#

HWPC Matters of Interest – Open Outstandings April 2022	
District Councillors	
Commons Strategy Review	Start Date for HWPC engagement with HDC TS - the Commons strategy will be put into next year's plan.
Withdrawal of No 7 Bus	Level of HDC engagement in local transport issues particularly funding TS - the No.7 bus issue is an HCC issue, not an HDC one.
Informal Path in front of the War Memorial	Proposals and timescales for improvement I TS - have followed up on the path by the war memorial and I am told that it is in next year's programme, starting next week, and I have asked that it be prioritised. Unfortunately, permission has to be sought before HDC can proceed. It should be done, I hope, during 2022.
Land clearance opposite White Lion	Legality of clearance and site usage TS - I was alerted to the land opposite the White Lion and followed it up with enforcement to be told that nothing illegal is going on. I do not have any idea what it is going to be used for, except to say that it is in new ownership and it is being cleared of all the junk there.
Garden Sheds White Lion	Outstanding Enforcement Notice TS - Nothing will be done about the sheds at the White Lion until the planning decision which has been put in has been made.
County Councillor	
Kiln Gardens	Repairs to pavements
20 mph Campaign	Notice of proposed HWPC Engagement
Speeding A323	Outstanding meeting with Ian Robertson
No 7 Bus	Funding from Riseley to Fleet especially for am/pm school runs

Actions Log – Full Council

Date/ Minute Ref. Action

PARISH COUNCIL ACTIONS

- 11.10.21
20/21PC 45. **KR:** Negotiate with the Elvetham Estate regarding Pale Lane rent renewal. **ONGOING**
- 06.12.21
20/21PC 63 **CF/KR:** Arrange meeting with HDC Countryside Team regarding Ponds & Commons 10 year strategy. **OUTSTANDING**
- 20/21PC 66** **KR:** Add review of marketing plans to the next Full Council agenda. **ONGOING**
- 10.01.22
20/21PC 75 **CF:** Draft an article for the Contact magazine to inform Parishioners on how the precept figure was determined and agreed. **OUTSTANDING**
- 07.02.22
20/21PC 84 **KR:** Diarise a meeting with Whitewater Health for 3 months time. Ask the PPG to keep us informed of any changes and collaborate with Hook PC to discuss concerns.
COMPLETED
- 20/21PC 86** **KR:** Action a review of staff resources as a costing breakdown. **ONGOING**
- 20/21PC 86** **SA:** Arrange meeting with HWFC & HWJFC to further discuss 5G pitch opportunity.
- 07.03.22
20/21PC 93 **HK:** Update the website with outstanding Cllr headshots and bios. **ONGONG**
- 20/21PC 97** **SD:** Amend wording on the Events Calendar for the Rotary Christmas dinner to Christmas party. **COMPLETED**

Date: 04 April 2022
Title: Full Council Report
From: Executive Clerk
To: Hartley Wintney Parish Council

Various

Our interim internal audit was held on Tuesday 10th March 2022 where some very useful updates were provided – a full report will be shared at the next Finance Committee in April.

Staff and a few Rotary volunteers helped to clear through the Pale Lane storage unit last week, providing space for Rotary to store their Christmas Sleigh. There is still some clearance needed before the new Truck arrives beginning of May.

Easter Holidays and staff leave;

Community Bus Administrator – on leave 4th April to 8th April 2022

Deputy Clerk – on leave 8th April to 11th April 2022

Executive Clerk – on leave 18th April to 25th April 2022

Horticulture & Amenities Officer – on leave 18th April to 25th April 2022

The office will obviously be closed for the Easter Bank Holiday weekend and the community bus will not be running.

After almost 27 years of service, we held a farewell lunch for Safety & Maintenance Officer, John Cox, on Thursday 31st March 2022, where Cllr Farrance thanked him for his long service and his time with the Council and community was celebrated.

Community Bus Survey

Cllr Farrance, the Support & Communications Officer (SCO) and Executive Clerk have been working on promotional material for the Community Bus, including a survey.

The 12 page leaflet will be delivered to all residents in the Parish w/c 18th April 22 as well as on published on our website.

The Annual Report will also be included in this document.

April Events:

Youth Films;

Clifford, the Big Red Dog will be showing on Tuesday 12th April in the morning. These tickets are almost fully booked.

Spiderman; No Way Home – we will be trialling an older youth's film on the afternoon of Monday 11th April.

DATE	SUPPLIER	AMOUNT	
04.04.22	LARKSTEL	£	681.60 BINS & PLAYGROUND INSPECTIONS MARCH 22
04.04.22	BLUCANDO	£	261.60 MONTHLY IT SUPPORT APRIL 22
04.04.22	BOLLINGTON	£	1,781.04 COMMUNITY BUS INSURANCE RENEWAL APRIL 22
04.04.22	SCREWFIX	£	42.75 VARIOUS
04.04.22	HMRC	£	7,352.00 PAYE
04.04.22	COPY CARE	£	24.00 BW COPIER - APRIL
04.04.22	SOUTH EAST EMPLOYERS	£	277.20 MEMBERSHIP RENEW APRIL 22
04.04.22	ELVETHAM ESTATES	£	600.00 RENT & QTR CHRGE APRIL - JUNE 22
04.04.22	CIA A	£	21.12 ALARM SERVICE MARCH 22
		£	11,041.31

Introduction

Recommendation for reallocating LPC Cricket Groundworks funding.

Background

As part of the wider LPC project, it was noted last year that intensive ground works to both the Football pitch and Cricket outfield would be carried out. A request for additional grants from both sports clubs would also be necessary.

The works to the Football pitch commenced in October 2021, with the ongoing maintenance cost of works covered by grants.

The works to the Cricket outfield were unable to be completed at that time and a proposal to delay this until September 2022 was accepted. The cost of works would be in the region of £13,000 or more. There were discussions of grant support however these were ongoing.

Content

HWCC have been carrying out ongoing maintenance works to the outfield (and square) and now believe that such extensive works may now not be required. They will continue to play soft ball cricket for this season (2022) after which, with regular rolling, mowing, seeding and verti draining of the pitch, the grounds should soon be up to standard.

HWCC have stated that to support the training and club at Lucy Pygott Centre, what would be welcome, is to install new two static nets, the cost of which is in the region of £30,000 (please see enclosed documents).

HWCC have secured a grant from the ECB (England Cricket Board) for £10,000 and have committed to raise £10,000. They have made a request for HWPC to support the remaining £10,000 in place of the works noted above.

This proposal was discussed at the E&A Committee on 28th March 2022, with the following resolution **AGREED**.

Recommendation

The E&A Committee recommends accepting the HWCC proposal above, with the caveat that the Cricket Club accepts the VAT responsibility and cost of works and that the newly installed equipment will be managed the same as per the pitch rental agreement – HWCC have use of it for their games / matches however HWPC reserve the right to lease out to other groups when not in use and that any funds raised via this rental, is paid to HWPC for purposes of managing / maintaining the LPC.

Other considerations raised during the E&A meeting to note;

The Committee agreed the principles of hire for the LPC, which will be collated and circulated by the Executive Clerk shortly.

The Committee agreed the principles of accepting the Gravedigger Contract for St Mary's Burial Ground, the details, and costs of which to be circulated by the Executive Clerk in due course.

The Committee confirmed that Culture on the Common would not take place this year and that the HWCC could lease out this space to any other Community Group which may be interested.

A pitch has been reserved for the HWPC at the Village Festival, which is often shared with the VHC, and should HWPC identify materials for promotion, Parish Councillors would support this activity.

The Community Bus was noted to be present to help promote RMO services, however the detail is yet to be agreed.

The Committee **AGREED** that due to ongoing costs and administrative burdens, this year's Christmas Market would not have a Fireworks Display. It was noted that another activity would be identified to help 'finish' the event.

Annual Parish Meeting 2022

There is a legal requirement to hold an Annual Parish Meeting (APM), which is a meeting specifically for the Village / Parish. It is not a Parish Council meeting as such, however often the Parish Council will be the responsible body for ensuring that this event is run.

This year, the APM is currently planned for Friday 20th May 2022, and we would like to recommend that we follow the same structure as 2021, whereby representatives of the Community were provided with the opportunity to speak and provide an update for all guests / participants.

The meeting this year however will be face to face in the Victoria Hall, with an open invite to all residents and refreshments provided.

Suggested Representatives are;

- Community Hub
- Crimewatch / Neighbourhood Watch groups
- Local PSCO
- Over 55 Forum representatives
- Care Group
- Rotary
- PTA
- Scouts / Guides
- Sports Clubs

Additional suggestions are welcome.

We may also wish to take the opportunity to open nominations for this year's Community Awards..

The Parish Council Members should be present at this meeting, where possible, and a Q&A session may also be scheduled in.

The Executive Clerk and Support & Communications Officer are currently drafting the Annual Report ready to circulate in advance of this meeting.

NB. The Annual General Meeting to be held on Monday 9th May 2022, is the 'first meeting of the Council for the year' and will be the meeting whereby a new Chairman is elected as well as Standing Orders etc approved.