

There will be a meeting of the Finance Committee on **Friday 30<sup>th</sup> April 2021 at 4.30pm** to which Councillors are summoned to attend by video conferencing via Microsoft Teams. **\*\*Moved from Thursday 22<sup>nd</sup> April 2021**

These meetings are to be made accessible to the Public by way of phone or online – please see below for guidance on how to join this meeting.



Karyn Reid - Executive Clerk  
16<sup>th</sup> April 2021

### **20/21FC 28. OPEN FORUM**

Members of the public can bring matters to the attention of the Parish Council. Each speaker will be limited to two minutes

### **20/21FC 29. APOLOGIES FOR ABSENCE**

To receive and record apologies for absence from Parish Councillors

### **20/21FC 30. DISPENSATIONS & DECLARATIONS OF INTEREST**

To consider the granting of a dispensation to enable members to participate in and vote on an item of business on the agenda where they would otherwise have a Disclosable Pecuniary Interest and to confirm how long this dispensation may have effect and declarations made by members of any personal, prejudicial or non-prejudicial interests of any agenda item.

### **20/21FC 31. APPROVAL OF MINUTES & ACTIONS LOG**

- i) Approve the minutes of the meeting 15<sup>th</sup> February 2021 (attached)
- ii) To briefly review actions from last meeting (attached)

### **20/21FC 32. BUDGET REVIEW**

- i) To review spend v's budget as at 31.03.21 and Year End position
- ii) Review and approve any journals for Quarter 4
- iii) Review reserves statement and 21/22 movement against future Capital projects

### **20/21FC 33. FINANCE APPROVAL**

- i) Review circulated quotations and approve next step and/or spend;
  - Additional funds for Speed Indicator Devices
  - COVID Screening – Community Bus
  - Branding / Wrap – Community Bus
- ii) To approve list of payments (attached)

### **20/21FC 34. FINANCE COMMITTEE MATTERS**

- i) Review summary of costs approved and actual spend (i.e. projects completed - (circulated))
- ii) Receive summary of Internal Audit feedback (circulated)
- iii) Discuss dates and process for external audit process (attached)
- iv) New Vehicle Funding Agreement – HCC (circulated)

### **20/21FC 35. CHAIRMAN'S ANNOUNCEMENTS & PARISH COUNCILLOR MATTERS**

An opportunity to briefly bring matters to the attention of the meeting but upon which no substantive decision may be made

### **20/21FC 36. CORRESPONDENCE & DATE OF NEXT MEETING**

To consider Committee correspondence received  
Next meeting Thursday 22<sup>nd</sup> July 2021 at 7.00pm

**To access this meeting online, please use the following link and conference code;**

[https://teams.microsoft.com/join/19%3ameeting\\_N2FIMzJIN2QtY2QzZC00NjcwLWEyN2EtYTMwMzMwMjRhMTBm%40thread.v2/0?context=%7b%22Tid%22%3a%22796f6541-a299-402a-9ce7-a26b956bc815%22%2c%22Oid%22%3a%22299241e7-0f1b-4963-961b-0e53602f8fd1%22%7d](https://teams.microsoft.com/join/19%3ameeting_N2FIMzJIN2QtY2QzZC00NjcwLWEyN2EtYTMwMzMwMjRhMTBm%40thread.v2/0?context=%7b%22Tid%22%3a%22796f6541-a299-402a-9ce7-a26b956bc815%22%2c%22Oid%22%3a%22299241e7-0f1b-4963-961b-0e53602f8fd1%22%7d)

**ID - 510 167 640#**

**To access this meeting via telephone, please dial this number 5 minutes before the meeting starts and enter the conference code;**

**T - 020 3855 5316      ID - 510 167 640#**