

There will be a meeting of the Policy Committee at **7.00pm** on **Monday 22<sup>nd</sup> March 2021** to which Councillors are summoned to attend by video conferencing via Microsoft Teams.

These meetings are to be made accessible to the Public by way of phone or online – please see below for guidance on how to join this meeting.



Sarah Daly - Deputy Clerk  
17th March 2021

## AGENDA

### **20/21 PY 10. OPEN FORUM**

This ten minute session is an opportunity for parishioners to bring matters to the attention of the Parish Council. Each speaker will be limited to two minutes.

### **20/21PY 11. APOLOGIES FOR ABSENCE**

To receive and record apologies for absence from Parish Councillors

### **20/21PY 12. DECLARATIONS OF INTEREST**

Declarations made by members of any personal, prejudicial or non-prejudicial interests of any agenda item. Members with a Disclosable Pecuniary Interest, unless a dispensation has been granted, will be required to withdraw when Council discusses & votes on the matter

### **20/21PY 13. APPROVAL OF MINUTES**

To approve the minutes from the last meeting on Monday 25<sup>th</sup> January 2021 (attached)

### **20/21PY 14. ACTION LOG**

To review progress on actions from previous meetings (attached)

### **20/21PY 15. POLICY MATTERS**

i) To welcome and note change in Committee membership since last meeting

ii) To review and approve in principle draft documents produced since last meeting  
HWPC Privacy Notice (attached)  
HWPC Code of Conduct (attached)  
HWPC Community Bus Charter (attached)

iii) To review the Policy schedule and note recently approved policies and possible future policies (attached)

### **20/21PY 16. CHAIRMAN'S ANNOUNCEMENTS & PARISH COUNCILLOR MATTERS**

An opportunity to briefly bring matters to the attention of the meeting including training but upon which no substantive decision may be made

### **20/21PY 17. CORRESPONDENCE**

### **20/21PY 18. DATE OF NEXT MEETING**

To note date of next meeting – Monday 28<sup>th</sup> June 2021 at 7.00pm.

**To access this meeting online, please use the following link;**

<https://teams.microsoft.com/l/meetup-join/19%3a1f584085f34646ba94625603bbb0c35e%40thread.tacv2/1615972249868?context=%7b%22id%22%3a%22796f6541-a299-402a-9ce7-a26b956bc815%22%2c%22oid%22%3a%228beb81d9-8f11-44df-8040-70c65575efb3%22%7d>

ID: 977 466 527#

**To access this meeting via telephone, please dial this number 5 minutes before the meeting starts and enter the conference code;**

T - 020 3855 5316

ID - 977 466 527#