

Minutes of the Full Council Meeting of Hartley Wintney Parish Council held at 7.30pm on Monday 4th January 2021 to which Councillors are summoned to attend by video conferencing via Microsoft Teams.

Present: Cllr Chris Farrance (Chair), Cllr Diana Harvey, Cllr Steve Airton, Cllr Sarah Craig, Cllr Stuart Elborn, Cllr Dorothy Harvey, Cllr Roger Robertson, Cllr Ian Wilson, Cllr Becky Moss and Cllr Fiona Sutton

In attendance: Karyn Reid (Executive Clerk), Sarah Daly (Deputy Clerk), County Councillor David Simpson, District Councillors Tim Southern and Anne Crampton plus 6 members of the public.

20/21PC

51. OPEN FORUM

No members of the public wished to speak.

20/21PC

52. APOLOGIES FOR ABSENCE & DECLARATIONS OF INTEREST

Apologies were received from District Cllr Spencer Farmer.

No interests were declared.

20/21PC

53. WARD MEMBERS REPORT

District Cllr Crampton has been liaising with Hart Voluntary Action regarding protection for vulnerable and clinically isolated residents in anticipation of more stringent national measures being announced. Discussions about temporary closure of leisure centres are also imminent.

County Cllr Simpson has shared notification regarding the Fleet Road closure and HWPC confirmed receipt of this. District Cllr Southern has also notified approximately 100 residents by email. Questions have been raised about whether anything can be done, particularly around Rifle Range Farm, during the closure. More accidents are being reported around Hart District and action needs to be taken before there are more. HCC have written to the Education Secretary to confirm what is happening with local schools.

20/21PC

54. APPROVAL OF MINUTES

Cllr Wilson proposed approval of the minutes of the Full Council meeting on 7th December 2020; seconded by Cllr Elborn.

AGREED by all.

The production and circulation of a summary of HWPC achievements over the past 12 months is outstanding.

20/21PC

55. ACTIONS LOG & PARISH OFFICE REPORT

Cllr Dorothy Harvey has drafted an updated COVID-19 poster, using information supplied by HDC. This will be displayed at various locations around the High Street and on the HWPC website.

20/21PC

56. PARISH COUNCIL FINANCE

i) Income & expenditure, bank reconciliation & cashbook reports for November 2020

Cllr Wilson proposed approval of the income & expenditure, bank reconciliation & cashbook reports for November 2020; seconded by Cllr Craig.

AGREED by all.

ii) Payments listings

Cllr Wilson proposed approval of the payments listing; seconded by Cllr Craig.

AGREED by all.

20/21PC

57. 2021/2022 BUDGET

i) Approve 2021/22 Budget and Precept submission

It was agreed at the December Full Council meeting that there would be no increase in the precept and a £47,000 budget deficit was noted. The draft budget was reviewed at Finance Committee as agreed and no suggestions were tabled regarding budget line changes. Cllr Farrance noted that discussions are ongoing with Rosie minibus and the Community Bus budget line is liable to change.

Cllr Airtton proposed approval of the 2021/2022 Budget and Precept submission; seconded by Cllr Elborn.

AGREED by all.

ii) Review and approve Reserves allocation as per Finance Committee recommendation

Cllr Airtton queried the additional reserves agreed for the St Mary's Park project. The Executive Clerk confirmed that the revised figure of £205,000 is shown.

The Prime Ministers announcement was live streamed at 8.00pm and the meeting resumed at 8.10pm.

20/21PC

58. PARISH COUNCIL MATTERS

Review previous decision to remove carved Oak picnic benches from the cricket green common area based on recent community feedback.

Cllr Robertson raised a number of points:

The benches need to be rotated back to their original orientation

There was no discussion with Parish Councillors on the day that the benches were initially removed

The benches need to be moved to higher ground away from the boggy area

There is a need for a third bench based on usage of the existing two

The response on Facebook and via emails to HWPC has shown that the community are in favour of the benches. The Executive Clerk reported that the Cricket Club raised safety concerns about the original orientation of the benches as people would be sat with their back to the green and unable to see the direction of cricket balls. Proximity to the green was also a concern, so it was the club's suggestion to move and turn the benches.

Cllr Diana Harvey raised concerns about the surrounding ground becoming very muddy on the lower ground. A solution may be to install grasscrete or to move benches to higher ground. Grasscrete is not currently allowed on Common Land. Cllr Dorothy Harvey suggested contacting Adam Green at HDC as he has some guidance on disability and use of Common Land so could advise on use of grasscrete. Cllr Airton felt that no more additional benches should be installed, and that Adam Green should be contacted should wear and tear to the surrounding ground become an issue.

Cllr Airton proposed that the benches remain permanently in their current location and at the new orientation. A letter should be sent to HDC to inform them of the decision and that they do not need to organise a public consultation. A letter should also be sent to the HW Heritage Society to inform them of the decision by HWPC. The Executive Clerk confirmed that this decision overrides any previous decision made by HWPC. Parish Councillors were asked to vote on this proposal.

FOR 10, AGAINST 0, ABSTAIN 0

Cllr Airton asked whether any lessons can be learnt from this as the issue has been ongoing for two years. Cllr Farrance intends to pursue this outside of the meeting.

20/21PC

59. COMMITTEE MINUTES & UPDATE INC. WORKING GROUPS

i) Receive update on Community Bus Working Party & approve HCC communication

Cllr Craig reported that the plans regarding a partnership with Rosie minibus are going well. They are supportive of having one bus operating across the parish. Discussions are ongoing regarding budgeting and sharing of costs. Cllr Dorothy Harvey thanked everyone for working on this and moving towards a positive outcome.

ii) To receive approved minutes from Committees since last meeting

All approved minutes from Committees since the last meeting were received by Councillors.

20/21PC

60. CHAIRMAN'S ANNOUNCEMENTS, PARISH COUNCILLOR MATTERS & TRAINING FEEDBACK

Cllr Farrance – wished to note the genuine mistake in communication regarding the removal of the carved oak benches from the Common Land next to the cricket green. However, Cllr Farrance felt that there had been a breach of the HWPC Code of Conduct and HWPC Social Media Policy by Cllr Robertson in respect of this. Guidance is being taken via the HDC Monitoring Officer. Cllr Farrance requested that this matter is tabled at the next Staffing Committee meeting but firstly sought the support of HWPC in pursuing this. Parish Councillors were asked to vote on whether they thought there had been a breach of the HWPC Code of Conduct and HWPC Social Media Policy, and whether this matter should be investigated further by the Staffing Committee.

FOR 7, AGAINST 1, ABSTAIN 0

Cllr Moss was not available to register her vote.

ACTION: Cllr Farrance will table this matter at the next Staffing Committee.

Cllr Elborn – the Dilly Lane car park was used overnight during the Christmas period for social gatherings.

Cllr Sutton – the lack of traffic calming measures on Bracknell Lane has been raised again by

residents. Community Hub follow up has included a meeting with Robert Mays to explore setting up a Youth Council and supporting young people's mental health. This will be integrated into PHSE lessons and the school will update on progress by the end of the month. Use of IT and young people supporting older residents is being explored. Cllr Sutton has also met with the surgery who are working with MIND and Hart Voluntary Action to support mental health issues in the community. Some mindfulness and relaxation Zoom sessions are planned. Information will be shared with the Executive Clerk so these can be promoted via the HWPC website. Cllr Sutton is keen to meet with the Parish Team to discuss decorating the High Street.

Cllr Diana Harvey – a sand bin has been knocked over at the bottom of Arrow Lane where it meets West Green Road. This was reported 3 weeks ago by District Cllr Southern.

Cllr Airton – it was previously agreed that the St Marys Park Pavilion would be named the Lucy Pygott Pavilion. Cllr Airton proposed the naming is extended to the whole area and it should be the Lucy Pygott Sports Ground. The family have not been written to yet, but this suggestion will be included unless there are any objections.

Pool Road residents have taken action to try and get FTTP (fibre to the premises) connections. Cllr Airton questioned whether HWPC should start to think about supporting the rest of the village, including businesses, to establish fibre connections. Cllr Elborn has started a community fibre initiative at St Mary's Park. This will be raised at the next Planning Committee meeting.

ACTION: Executive Clerk to add an item regarding FTTP Connections to the next Planning Committee agenda.

Cllr Dorothy Harvey – noted the work that Cllr Sutton has been doing for the Community Hub. Further work will include investigating a meeting point for residents that have been made redundant or who are working from home. Information will be put into the next edition of Contact.

20/21PC

61. DATES OF MEETINGS

Planning Committee – Monday 11th January 2021 at 7.00pm
Staffing Committee – Thursday 14th January 2021 at 11.00am
E&A Committee – Monday 18th January 2021 at 7.30pm
Policy Committee – Monday 25th January at 7.00pm

The meeting closed at 8.57pm.

.....Chairman

.....Date

Appendices

- Actions log
- Parish Office Report
- Monthly finance documents

*Abbreviations used in these minutes: Cllr ~ Councillor HCC ~Hampshire County Council
HDC ~ Hart District Council HWPC ~ Hartley Wintney Parish Council NHP ~ Neighbourhood
Plan HAO ~ Horticulture and Amenities Officer*

Actions Log – Full Council

Date/ Minute Ref. Action

PARISH COUNCIL ACTIONS

06.07.20

19/20PC 211

PG: Confirm estimated costs of Victoria Hall roof repair.

07.09.20

20/21PC 11

KR: Circulate the Community Engagement Statement to the Policy Committee for review. **UPDATE** – item to be addressed as part of a wider project.

04.12.20

20/21PC 33.

KR: to circulate committee membership spreadsheet. **COMPLETED** (included with meeting paperwork on Teams)

04.12.20

20/21PC 37.

KR: speak to Adam Green regarding tree works at Hatton's Pond. **COMPLETED & update sent to SA/RR/CF**

RR: submit a written proposal regarding the naming of Hartley Row. **N/A**

PT: staff delete recorded minutes from meetings once minutes have been approved. **COMPLETED & added to internal process.**

Date: 04 January 2021
Title: Full Council Report
From: Executive Clerk
To: Hartley Wintney Parish Council

Parish Councillor Vacancy

We have received five expressions of interest in the current Parish Councillor vacancy. All have been acknowledged and sent a copy of the Good Councillors Guide for reference.

It is assumed that the process agreed in November 2020 will be followed,

All applicants will be sent a signed statement confirming their eligibility as well as a request for a summary covering their reason for wishing to be councillor, previous community/council work, and other skills that will be appropriate to the council, if this has not been submitted already.

They will also be invited to attend any of our Committee meetings due to take place in January 2021.

The completed candidate details will be circulated to parish council members in advance of the February Full Council meeting at which the co-option will be discussed. Discussion will take place in public council session without intervention from the candidates or public unless it is deemed suitable otherwise.

A resolution may be put at this stage that the vote be not taken at this stage but may be deferred whilst further enquiries are made.

Once, agreed, a vote will then be taken either by a show of hands or by signed ballot, whichever is requested by most members; all qualifying candidates must be considered. Should there are more applicants than seats, then the applicant with the least number of votes cast will be deleted and the vote taken again and again etc. until the number of candidates equals the number of vacancies.

Candidates will be provided with a full agenda of the meeting at which they are to be considered for selection, plus a copy of the members' code of conduct and standing orders of the council. The successful candidates will immediately sign their declaration of acceptance of office and can then act as councillors. They are to be reminded that their entry to the Members' Register of Interests must be filled in within 28 days and a copy passed on to the monitoring officer.

Following meeting a copy of the Freedom of Information Act publication list and a copy of the Financial Regulations will be issued to the newly co-opted member(s).

There will be opportunities for training during the subsequent term of office

COVID Update

There is a planned announcement at 8.00pm this evening by the Prime Minister. Currently all necessary restrictions have been put into place since moving into Tier 4 on 26 December 2020.

A poster has been included within Teams requesting the Parish to remain safe and aware.

Greengrocer

We have been notified that the Market Greengrocer, Joe has tested positive for COVID and is so far managing at home.

He experienced symptoms on 27 December 2020 and took a test shortly after.

Using Government Contact guidelines, it states that a contact is a person who has been in closed proximity to someone who has tested positive for COVID from two days before the start of symptoms and up to ten days after.

Joe was last at the Market on 23 December 2020, therefore there are no requirements for any customers to take any further action.

I would like to publish a notice on our website and Facebook as follows;

We have been contacted by our Greengrocer to confirm that he has sadly tested positive for COVID.

Joe was last selling in Hartley Wintney on 23rd December and developed symptoms four days after this.

The current Government guidelines state;

Contact is a person who has been close to someone who has tested positive for COVID19 with a polymerase chain reaction (PCR) test. You can be a contact anytime from 2 days before the person who tested positive developed their symptoms, and up to 10 days after, as this is when they can pass the infection on to others.

Following this guidance, we believe his customers are not considered as contacts and therefore there is no need to take any further action at this time.

However, if you have any concerns or have developed symptoms please see the following guidance at www.gov.uk/coronavirus

(Insert Summary from gov website)

We would like to wish Joe and his family a speedy recovery.

Detailed Income & Expenditure by Budget Heading 30/11/2020

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Council Administration								
4000 Staff Salaries	5,620	59,142	85,685	26,543		26,543	69.0%	
4005 HMRC & PAYROLL COSTS	7,732	12,095	10,000	(2,095)		(2,095)	121.0%	
4010 Staff Training & Recruitment	0	307	3,000	2,693		2,693	10.2%	
4020 Councillor Training	0	0	3,000	3,000		3,000	0.0%	
4030 Insurances	0	3,874	4,250	376		376	91.1%	
4040 Pensions	727	1,568	2,500	932		932	62.7%	
4051 Office IT Upgrade	1,107	7,066	2,500	(4,566)		(4,566)	282.7%	
4120 Office Supplies/Admin Costs	330	2,000	5,000	3,000		3,000	40.0%	
Council Administration :- Indirect Expenditure	15,516	86,051	115,935	29,884	0	29,884	74.2%	0
Net Expenditure	(15,516)	(86,051)	(115,935)	(29,884)				
110 Special Projects								
4025 War memorial work	0	350	0	(350)		(350)	0.0%	
4055 QPS/Charter + Election Costs	0	0	1,000	1,000		1,000	0.0%	
4060 Web Site Costs	0	1,515	1,500	(15)		(15)	101.0%	
4065 Parking Bays (red)	0	0	8,500	8,500		8,500	0.0%	
4085 Covid response	419	976	0	(976)		(976)	0.0%	
Special Projects :- Indirect Expenditure	419	2,841	11,000	8,159	0	8,159	25.8%	0
Net Expenditure	(419)	(2,841)	(11,000)	(8,159)				
200 General Finance								
1076 Precept	0	212,299	212,299	0			100.0%	
1090 Interest Received	9	288	900	612			32.0%	
General Finance :- Income	9	212,587	213,199	612			99.7%	0
4100 Public Works Loan Repayments	0	2,817	5,570	2,753		2,753	50.6%	
4105 Grants & Donations - S137	0	0	3,000	3,000		3,000	0.0%	
4115 Councillor's Expenses	0	0	500	500		500	0.0%	
4125 Chairman's Allowance	0	0	500	500		500	0.0%	
4130 Accountancy inc. Int. Audit	0	850	1,750	900		900	48.6%	
4135 Bank Charges	27	202	600	398		398	33.6%	
4140 Annual Subscriptions	0	1,500	1,500	0		0	100.0%	
4150 Pale Lane Unit Rental	0	2,061	3,200	1,139		1,139	64.4%	
4300 Legal & Professional Services	0	438	2,000	1,562		1,562	21.9%	
General Finance :- Indirect Expenditure	27	7,868	18,620	10,752	0	10,752	42.3%	0
Net Income over Expenditure	(18)	204,719	194,579	(10,140)				

Detailed Income & Expenditure by Budget Heading 30/11/2020

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
400 General Environmental								
1000 High St Market/Event Income	280	2,340	3,000	660			78.0%	
1005 Football Club Club Rental	0	780	1,560	780			50.0%	
1010 Tennis Club Rental	0	0	1,200	1,200			0.0%	
1020 Event Income - Youth	0	0	2,000	2,000			0.0%	
1445 Solar Farm HW Winchfield	0	1,764	2,000	236			88.2%	
General Environmental :- Income	280	4,884	9,760	4,876			50.0%	0
4050 Community events	55	250	6,000	5,750		5,750	4.2%	
4400 High Street Planters	62	433	1,000	567		567	43.3%	
4405 Environmental Maintenance	135	135	0	(135)		(135)	0.0%	
4410 Parish Vehicle	0	624	1,800	1,176		1,176	34.7%	
4415 Street Furniture	0	3	500	497		497	0.5%	
4420 Street Lighting	0	4,413	8,500	4,087		4,087	51.9%	
4425 Christmas Lighting	30	3,938	7,000	3,063		3,063	56.3%	
4440 Play Area	0	1,000	1,000	(0)		(0)	100.0%	
4450 Dog Fouling Bin Emptying	0	968	800	(168)		(168)	120.9%	
4455 Older Person Wellbeing	0	0	2,000	2,000		2,000	0.0%	
4460 Youth Provision	0	0	5,000	5,000		5,000	0.0%	
4475 GRASS CUT/ MTC CONTRACT	1,896	14,811	17,052	2,241		2,241	86.9%	
4710 St Marys Sports Ground	(7,044)	6,542	6,000	(542)		(542)	109.0%	
4725 Market Research	0	0	2,000	2,000		2,000	0.0%	
4730 Pavilion costs	600	600	0	(600)		(600)	0.0%	
General Environmental :- Indirect Expenditure	(4,266)	33,715	58,652	24,937	0	24,937	57.5%	0
Net Income over Expenditure	4,546	(28,831)	(48,892)	(20,061)				
410 Burial Ground								
1410 Interment Income	32	6,778	15,000	8,222			45.2%	
Burial Ground :- Income	32	6,778	15,000	8,222			45.2%	0
4490 Grass Cut/Maint - Burial Grd	870	1,065	0	(1,065)		(1,065)	0.0%	
Burial Ground :- Indirect Expenditure	870	1,065	0	(1,065)	0	(1,065)		0
Net Income over Expenditure	(838)	5,713	15,000	9,287				
420 Allotments								
1420 Allotment Income	0	1,933	1,900	(33)			101.7%	
Allotments :- Income	0	1,933	1,900	(33)			101.7%	0
4500 Allotments Water Supply	0	77	600	523		523	12.8%	
4505 Allotments Maintenance	0	207	2,000	1,793		1,793	10.3%	
Allotments :- Indirect Expenditure	0	284	2,600	2,316	0	2,316	10.9%	0
Net Income over Expenditure	0	1,649	(700)	(2,349)				

Detailed Income & Expenditure by Budget Heading 30/11/2020

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
430 Community Buildings								
4540 Rates/Utilities	1,380	5,079	10,500	5,421		5,421	48.4%	
4545 Maintenance & Repairs	5,282	8,270	4,000	(4,270)		(4,270)	206.7%	
4550 Public Toilets	447	2,011	7,500	5,489		5,489	26.8%	
4600 Parish Office Renovation	0	0	1,450	1,450		1,450	0.0%	
4650 Parish Office Cleaning	55	281	1,400	1,119		1,119	20.0%	
Community Buildings :- Indirect Expenditure	7,164	15,641	24,850	9,209	0	9,209	62.9%	0
Net Expenditure	(7,164)	(15,641)	(24,850)	(9,209)				
440 Community Bus								
1440 Fare Income	177	1,165	12,000	10,835			9.7%	
1441 Community Bus Tender Grant	0	18,469	28,000	9,531			66.0%	
1443 Bus Service Operators Grant	0	0	1,000	1,000			0.0%	
1444 Concessionary Fares	939	7,661	7,000	(661)			109.4%	
4530 Community Bus Fuel	0	(134)	0	134			0.0%	
Community Bus :- Income	1,116	27,161	48,000	20,839			56.6%	0
4000 Staff Salaries	2,735	22,435	37,100	14,665		14,665	60.5%	
4580 Community Transport Admin.	346	1,249	2,500	1,251		1,251	50.0%	
4585 Community Bus Fuel	214	1,130	8,000	6,870		6,870	14.1%	
4590 Community Transport Vehicle	605	4,629	12,000	7,371		7,371	38.6%	
4595 Community Bus Insurance	0	1,041	1,200	159		159	86.8%	
Community Bus :- Indirect Expenditure	3,901	30,484	60,800	30,316	0	30,316	50.1%	0
Net Income over Expenditure	(2,784)	(3,323)	(12,800)	(9,477)				
450 Community Plans								
4610 Conservation Area Review	0	0	1,000	1,000		1,000	0.0%	
Community Plans :- Indirect Expenditure	0	0	1,000	1,000	0	1,000	0.0%	0
Net Expenditure	0	0	(1,000)	(1,000)				
901 Reserves								
9070 General Reserve	0	18,236	0	(18,236)		(18,236)	0.0%	
Reserves :- Indirect Expenditure	0	18,236	0	(18,236)	0	(18,236)		0
Net Expenditure	0	(18,236)	0	18,236				

Detailed Income & Expenditure by Budget Heading 30/11/2020

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	1,437	253,342	287,859	34,517			88.0%	
Expenditure	23,630	196,185	293,457	97,272	0	97,272	66.9%	
Net Income over Expenditure	(22,193)	57,157	(5,598)	(62,755)				
Movement to/(from) Gen Reserve	(22,193)	57,157						

URGENT

WE NEED YOUR HELP

The COVID numbers are rising rapidly in Hart

Hart – 646 cases as at 03.01.21

HW 29 cases as at 29.12.20

PLEASE look after yourself and help others in our community to stay safe by adhering to the Tier 4 guidelines.

STAY AT HOME – Around 1 in 3 people with COVID-19 have no symptoms so will be spreading the virus without realising. We must all take action to protect each other and our hospital capacity.

CORONAVIRUS (COVID-19)

**WE ALL
MUST DO IT
TO GET
THROUGH IT**



**KEEP
DISTANCE**



**WEAR FACE
COVERING**



**WASH
HANDS**

URGENT

Purpose; Review previous decision to remove carved Oak picnic benches from the cricket green common area based on recent community feedback.

Background: In January 2019, the then named HW Preservation Society made a request to the Parish Council to remove the recently installed picnic benches at Cricket Green, by HDC. They stated that they were not in keeping with the historic surroundings, the design compromised the protected view within the Conservation Area and noted that they (and the PC) were not previously consulted on the installation.

This issue was raised in February 2019 and again in the Annual Parish Meeting in May 2019. It was agreed in this meeting that the Parish Council would look to find an alternative location for the benches, of which the sports field at St Mary's Park was the final agreed site. HDC supported this decision.

The site was not yet ready to receive the benches and it was agreed that they would be moved when it was safe to do so rather than immediately remove and keep in storage as per the suggestion from the Heritage Society.

As part of the Greens Spaces improvements project, it was agreed by the E&A Committee to replace the oak carved picnic benches with new accessible picnic benches which would be more in keeping with the conservation area.

It was believed that this would be a positive compromise that would be supported by the community and the Heritage society.

The Heritage Society were aware of the decision and although reluctant, appeared content to be part of a joint consultation on deciding the design of the new benches as and when we would be ready to move.

Further discussions with HDC indicated that the current benches should be moved before the consultation took place as opposed to be original plan of Spring time for both the removal and installation of new benches. A discussion in December with HDC gave the impression that the consultation and possible replacement of the benches could not be guaranteed by Spring.

We received a written letter from the Heritage Society objecting to the possible new picnic benches in principle and requesting the PC's support in simply removing the current benches. This was to be discussed at the next E&A meeting.

In the interim, a discussion took place with the E&A Chairman that the oak carved picnic benches could be sited at the Sports field for the benefit of the public and the current users of the pitches, with the absence of the benches on cricket green providing an opportunity for the community to feedback any comments that they may have.

A Contractor had previously been engaged for the relocation however a date had yet to be finalised.

Due to a misunderstanding the benches were relocated before this discussion took place at the next E&A in January 2021.

There has been substantial negative feedback from the public since their removal, providing us with a sound evidence base to revisit the initial decision made in 2019.

Considerations: If the Parish Council agree to reinstate the oak carved picnic benches, it would be beneficial for these to now remain at cricket green rather than be replaced at a later date.

If we wish to replace later, HDC could still request a public consultation and the timeframe for this project would be as per their schedule of works, not ours. This would impact how long it will take for the public seating to be installed at the Sports Field of which there is currently none.

New accessible seating could be ordered at sited directly at the sports field, once the spend has been agreed and order placed.

ENVIRONMENT & AMENITIES COMMITTEE

400 GENERAL ENVIRONMENTAL

4400 HIGH STREET PLANTERS	800	689	800	708	1,000	341	1,000	Hattons Pond railings, 4 tier one all year, tubs summer only and proposed 'displays' on 3 entries to the village (A30 x 2 plus Fleet Road)
4405 ENVIRONMENTAL MAINTENANCE	2,500	1,825	3,000	4,706	-	561	2,000	
4410 PARISH VEHICLE	2,000	1,383	3,000	1,579	1,800	624	1,800	Insurance, fuel and maintenance costs of new truck
4415 STREET FURNITURE	800	373	800	681	500	3	500	Benches & notice boards. NB see project Improve HW Appearance & Appeal as this may result in this budget needing to increase in future years.
4420 STREET LIGHTING	7,500	11,768	8,000	8,000	8,500	4,413	8,500	Includes lights & electricity. This is primarily a charge from HCC - we receive 2 invoices per year.
4425 CHRISTMAS LIGHTING	5,600	6,022	7,150	2,306	7,000	30	20,000	Amend to Seasonal events with Christmas lighting included.
4435 TENNIS COURT	4,000	1,090	800	-	Zero	-	-	Courts are being refurbished but will be funded from earmarked reserve
4440 PLAY AREA	2,000	1,524	2,000	234	1,000	5,920	1,000	Reduced figure is to cover standard maintenance. There is a capital project on the list to cover substantial upgrades.
4450 DOG FOULING BIN EMPTYING	800	761	800	727	800	977	1,000	Charge from HDC at end of year. Potential of increased costs due to Patrols, if needed.
4455 OLDER PERSON WELLBEING	2,100	2,047	2,000	1,669	2,000	-	20,000	Combined account line Community Wellbeing inc. 4050, 4460 & market research
4050 COMMUNITY EVENTS	7,000	5,890	5,000	£ 8,158.00	6,000	£ 70.00	-	as above
4460 YOUTH PROVISION	4,000	2,052	3,500	5,063	5,000	-	-	as above
4475 GRASS CUT - ALL AREAS (OTHER SMP)				21,000	17,052	10,785	17,000	Orchard, Grave Yard, etc. but not St Mary's Park
4700 ORCHARD DEVELOPMENT	10,000	-	3,000	-	-	-	-	All expenditure funded from reserves.
4710 ST. MARY'S SPORTS GROUND	6,000	-	3,000	20,221	6,000	2,982	6,000	The intention is to ultimately cover all costs via "Contracts" with football, cricket, croquet, etc. but these are not likely to be in place by April 2021 so we need to budget in the meantime.
MARKET RESEARCH	-	-	-	-	2,000	-	-	as above
Total Expenditure	55,100	35,424	42,850	75,052	58,652	26,706	78,800	

1000 HIGH ST MARKET INCOME	2,800	4,937	3,000	4,115	3,000	1,815	3,000	
1005 FOOTBALL CLUB RENTAL	1,560	1,560	1,560	1,560	1,560	780	1,560	Budget needs to reflect lease agreements - E&A to decide in year whether discounts are to apply
1010 TENNIS CLUB RENTAL	1,200	900	1,200	-	1,200	-	1,200	As above
1020 EVENT INCOME - YOUTH	0	820	300	1,934	2,000	-	-	
1445 SOLAR FARM HW/ WINCHFIELD	1,500	1,764	1,500	-	2,000	1,786	1,800	Annual payment due December
Total Income	7,060	9,981	7,560	7,609	9,760	4,381	7,560	

400 Net Expenditure	48,040	25,443	35,290	67,443	48,892	22,325	71,240	
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410 BURIAL GROUND

4490 MAINT. - BURIAL GD	15,000	11,654	14,000	-	-	-	-	General maintenance included in 4475 as above.
Total Expenditure	15,000	11,654	14,000	-	-	-	-	

1410 INTERMENT INCOME	8,000	17,300	9,000	22,250	15,000	6,596	15,000	
Total Income	8,000	17,300	9,000	22,250	15,000	6,596	15,000	

410 Net Expenditure	7,000	- 5,646	5,000	- 22,250	- 15,000	- 6,596	- 15,000	
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420 ALLOTMENTS

4500 ALLOTMENTS WATER SUPPLY	400	3,670	400	-	600	77	600	
4505 ALLOTMENTS MAINTENANCE	1,710	1,743	1,300	1,726	2,000	85	2,000	Want to tidy up and mgmt of Vicarage Hill
Total Expenditure	2,110	5,413	1,700	1,726	2,600	162	2,600	

1420 ALLOTMENT INCOME	1,200	1,335	1,900	1,169	1,900	1,427	2,000	Plot fees increased from 20/21 onwards. Must at least break-even
Total Income	1,200	1,335	1,900	1,169	1,900	1,427	2,000	

420 Net Expenditure	910	4,078	- 200	557	700	- 1,265	600	
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E & A - Expenditure	72,210	52,491	58,550	76,778	61,252	26,868	81,400	
E & A - Income	16,260	28,616	18,460	31,028	26,660	12,404	24,560	
Net Expenditure over Income	55,950	23,875	40,090	45,750	34,592	14,464	56,840	

PLANNING COMMITTEE

430 COMMUNITY BUILDINGS

4540 RATES/UTILITIES	7,000	6,413	10,500	11,505	10,500	3,042	10,500	Extra £3,500 for St. Mary's pavilion, Public toilets exempt from bus rates 2020 - Appleton Hall VHC
4545 MAINTENANCE & REPAIRS	3,500	2,219	10,000	18,919	4,000	2,676	4,000	
4550 PUBLIC TOILETS	7,800	7,451	12,800	11,821	7,500	411	3,500	
4600 PARISH OFFICE RENOVATION	2,000	370	3,000	293	1,450	-	-	Transfer from reserves or S106 if required
4650 PARISH OFFICE CLEANING	700	610	1,400	1,912	1,400	876	1,400	Includes St. Mary's pavilion cleaning
Total Expenditure	21,000	17,063	37,700	44,450	24,850	7,005	19,400	

1430 APPLETON HALL INCOME	8,000	13,331	0	12,142	0	0	0	
Total Income	8,000	13,331	0	12,142	0	0	0	

430 Net Expenditure	13,000	3,732	37,700	32,308	24,850	7,005	19,400	
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440 COMMUNITY BUS

4000 STAFF SALARIES	39,000	33,053	37,000	33,418	37,100	16,969	28,000	
4580 COMMUNITY TRANSPORT ADMIN	3,000	1,777	2,800	3,799	2,500	781	2,500	
4590 COMMUNITY TRANSPORT VEHICLE	16,500	16,664	16,500	12,211	12,000	3,419	2,500	Purchase bus with no ongoing lease costs
4530 COMMUNITY BUS FUEL		-	-	2,500	8,000	916	5,000	Estimate
4535 COMMUNITY BUS INSURANCE	-	-	-	776	1,200	1,041	2,500	Increase in bus value - increase in insurance charge
COMMUNITY BUS VEHICLE SINKING FUND					-		5,000	
Total Expenditure	58,500	51,494	56,300	52,704	60,800	23,126	45,500	

1440 FARE INCOME	11,000	12,600	11,000	11,635	12,000	831	7,500	Reduced services
1441 COMMUNITY BUS TENDER GRANT	28,000	28,403	28,000	25,547	28,000	18,469	-	N/A
1443 BUS SERVICE OPERATORS GRANT	1,000	1,017	1,000	2,652	1,000	-	1,100	Figures remain unchanged
1444 CONCESSIONARY FARES	6,000	8,246	7,000	10,140	7,000	4,872	4,000	50% reduction in service
ROSIE MINIBUS CONTRIBUTION							6,250	TBA
PRIVATE HIRE							2,000	Est.
OTHER SOURCES							3,500	HPC identified £11,500 - spread over 3 years
Total Income	46,000	50,266	47,000	49,974	48,000	24,172	24,350	

440 Net Expenditure	12,500	1,228	9,300	2,730	12,800	- 1,046	21,150	
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450 COMMUNITY PLANS

4610 CONSERVATION AREA REVIEW CONSULTANCY FEES / PROJECT	-	-	-	-	1,000	-	1,000	If more funding required, transfer from general reserves £5000 TO BE MOVED FROM RESERVES
Total Expenditure	-	-	-	-	1,000	-	1,000	

450 Net Expenditure	-	-	-	-	1,000	-	1,000	
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PLANNING - Expenditure	79,500	68,557	94,000	97,154	86,650	30,131	65,900	
PLANNING - Income	54,000	63,597	47,000	62,116	48,000	24,172	24,350	
Net Expenditure over Income	25,500	4,960	47,000	35,038	38,650	5,959	41,550	

Total Budgeted Expenditure	275,910	227,609	283,733	310,935	293,457	129,180	308,695	
Total Budgeted Income	276,148	313,962	278,009	306,842	287,859	249,142	49,060	

Net Budgeted Expenditure over Income	- 238	- 86,353	5,724	4,093	5,598	- 119,962	259,635	
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212,299
47,336