

## HARTLEY WINTNEY PARISH COUNCIL AGENDA

The Full Council meeting will take place at **7.30pm** on **Monday 1<sup>st</sup> March 2021** to which Councillors are summoned to attend by video conferencing via Microsoft Teams.



Karyn Reid – Executive Clerk  
24<sup>th</sup> February 2021

### **20/21PC 72. CO-OPTION**

To appoint co-opted Members to fill two vacancies following the extraordinary meeting held on 8<sup>th</sup> February 2021.

### **20/21PC 73. OPEN FORUM**

This ten minute session is an opportunity for parishioners to bring matters to the attention of the Parish Council. Each speaker will be limited to two minutes

### **20/21PC 74. APOLOGIES FOR ABSENCE & DECLARATIONS OF INTEREST**

To receive and record apologies for absence from Parish Councillors and Ward members. Declarations made by members of any personal, prejudicial or non-prejudicial interests of any agenda item.

### **20/21PC 75. WARD MEMBERS REPORT**

This ten minute session is an opportunity for Ward members to bring matters to the attention of the Parish Council.

### **20/21PC 76. APPROVAL OF MINUTES**

To approve the minutes of the Full Council meeting on 1<sup>st</sup> February 2021 (attached)

### **20/21PC 77. ACTIONS LOG & PARISH OFFICE REPORT**

To briefly review Full Council actions from minutes & Parish Office report (both attached)

### **20/21PC 78. PARISH COUNCIL FINANCE – review & approval of following:**

- i) Income & expenditure, bank reconciliation & cashbook reports for January 2021 (attached)
- ii) Payments listings (attached)
- iii) Approve HW Community Bus WP recommendation on purchase of new vehicle (circulated)\*
- iv) Approve works to commence at Pavilion and/or delegated authority to key members to approve Contractors (circulated)
- v) Consider spend on audio/visual equipment to enable safe face to face Council meetings, as in line with guidance

### **20/21PC 79. PARISH COUNCIL MATTERS**

- i) Receive presentation on proposed HWPC Communication Strategy and plan ready for approval (by Sarah Dunthorne)\*
- ii) Approve Parish Council Policies as recommended by Policy Committee (all attached);  
HWPC Grants & Donations Policy 2021
- iii) Shadow Steering Group update
- iv) Community Hub

### **20/21PC 80. COMMITTEE MINUTES & UPDATE INC. WORKING GROUPS**

- i) To confirm Committee memberships until May 2021
- ii) To receive approved minutes from Committees since last meeting (circulated)

### **20/21PC 81. CHAIRMAN'S ANNOUNCEMENTS, PARISH COUNCILLOR MATTERS & TRAINING FEEDBACK**

An opportunity to briefly bring matters to the attention of the meeting but upon which no substantive decision may be made.

### **20/21PC 82. DATES OF MEETINGS**

Planning Committee – Monday 8<sup>th</sup> March 2021 at 7.00pm  
Environment & Amenities Committee – Monday 15<sup>th</sup> March at 7.30pm  
Policy Committee – Monday 23<sup>rd</sup> March at 7.00pm  
Staffing Committee – Thursday 25<sup>th</sup> March at 11.30am

**To access this meeting online, please use the following link and conference code;**

[https://teams.microsoft.com/join/19%3ameeting\\_NjI0NWNiOTktMWU1OC00ZDNILTgxMDYtOWViNTRINmNmMmMy%40thread.v2/0?context=%7b%22Tid%22%3a%22796f6541-a299-402a-9ce7-a26b956bc815%22%2c%22Oid%22%3a%22299241e7-0f1b-4963-961b-0e53602f8fd1%22%7d](https://teams.microsoft.com/join/19%3ameeting_NjI0NWNiOTktMWU1OC00ZDNILTgxMDYtOWViNTRINmNmMmMy%40thread.v2/0?context=%7b%22Tid%22%3a%22796f6541-a299-402a-9ce7-a26b956bc815%22%2c%22Oid%22%3a%22299241e7-0f1b-4963-961b-0e53602f8fd1%22%7d)

**To access this meeting via telephone, please dial this number 5 minutes before the meeting starts and enter the conference code;**

T - 020 3855 5316 ID - 396 634 452#

\*The Chairman may request agreement from members to move these items further up the Agenda