

Actions Log – Environment & Amenities Committee**26.06.20****19/20EA 91.**

SD: Add an action regarding the re-planting of trees on the High Street.

ONGOING – Deputy Clerk to keep chasing this matter**27.08.20****19/20EA 105ii.**

SD: Place an order now for delivery of picnic benches in the spring, paying a small deposit if necessary.

IN PROGRESS – order will be placed in December. The company has advised the lead time will be reduced to approximately 3 weeks at this time of year.**22.10.20****20/21EA 9i.**

KR: Set up a meeting with Cllr Robertson and Adam Maskill, then to circulate any further information from this to Parish Councillors.

22.10.20**20/21EA 9vi.**

KR/SD: Draft a bench policy.

COMPLETE – Deputy Clerk has drafted a policy for circulation to E&A.**22.10.20****20/21EA 9vii.**

KR: Speak to the Victoria Hall Charity about using an area as a book drop.

CF: Speak to the charity shop about setting up a lending library.

22.10.20**20/21EA 9ix.**

JM: Draft a specification for a new Parish Truck, supported by Cllr Robertson.

22.10.20**20/21EA 9x.**

SA/RR: Review documents and liaise with Tennis Club to draft a recommendation for the next E&A meeting.

23.11.20**20/21EA 21iv.**

SD: Research fees for traders at other surrounding markets.