

Minutes of the meeting of the Environment & Amenities Committee held at 7.30pm on Monday 21st October 2019 in the Parish Council Committee Room, Victoria Hall, West Green Road

Present: Cllr Steve Airton (Chair), Cllr Stuart Elborn, Cllr Tony Woods, Cllr Peter Gee, Cllr Fiona Sutton, Cllr Ian Wilson and Cllr Diana Harvey.

In attendance: Sarah Daly (Deputy Clerk).

*Cllr - Councillor
HCC – Hampshire County Council
HDC – Hart District Council
HWPC – Hartley Wintney Parish Council*

Item No.

19/20EA

30. OPEN FORUM

The meeting started at 7.35pm.

No members of the public were present.

19/20EA

31. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Becky Moss and Roger Robertson.

19/20EA

32. DISPENSATIONS UNDER S33 OF THE LOCALISM ACT (2011)

No dispensations were granted.

19/20EA

33. DECLARATIONS OF INTEREST

Declarations made by members of any personal, prejudicial or non-prejudicial interests of any agenda item. Members with a Disclosable Pecuniary Interest, unless a dispensation has been granted, will be required to withdraw when Council discusses & votes on the matter.

No declarations were made.

19/20EA

34. APPROVAL OF MINUTES

Cllr Woods proposed that the minutes of the Environment and Amenities meeting of the 9th September 2019 be signed as a correct record; seconded by Cllr Gee and **AGREED** by all.

ADDENDUM – apologies for the 9th September meeting were noted for Cllr Diana Harvey and Cllr Ian Wilson.

The minutes were signed by the Committee Chairman.

19/20EA

35. ACTIONS LOG

The following actions were reviewed

18/19EA 9.

Garden of Remembrance – this is ongoing and has been moved to the E&A Project List.

19/20EA 9.

Rotating display using St Johns Church - Cllr Woods has obtained a quote of £103 + VAT per board to transfer the information onto similar style boards produced for display at St Mary's Church. Bagged

storage is being considered. Cllr Gee will speak to Rev Angie Smith. Other potential locations could be considered such as Victoria Hall. The item has been added as 'HW Museum' onto E&A Project List.

ACTION: Cllr Gee to speak to Rev Angie Smith and feedback at the next meeting.

19/20EA 26.

Grass cutting at St Marys - the SMP Working Group will deal with this matter.

19/20EA 27.

Sensory garden - HDC have no funds secured to develop a sensory garden at Causeway Pond. KR and SD have met with HDC to discuss developing a sensory trail/circular walk rather than a sensory garden in one space. This has been added to the E&A Project List.

19/20EA

36. CHAIRMAN'S ANNOUNCEMENTS

Cllr Robertson has been nominated as the representative for 'Commons and Ponds' on the E&A project list.

19/20EA

37. PARISH COUNCILLOR MATTERS & TRAINING FEEDBACK

None.

19/20EA

38. BUDGET & FINANCE

- i) Review current budget and spend
 - ii) Discuss 20/21 budget for consideration
- The budget document was reviewed, and comments noted.

ACTION: Cllr Airton to update the budget document and recirculate for comments.

19/20EA

39. COUNCIL PROJECTS LIST – S106 LEISURE & OPEN SPACES

- i) To review S106 funding and check projects list
- ii) To review special projects inc those with earmarked reserves
- iii) To approve any expenditures for less than £5000 required as in line with approved 2019/20 E&A budget
- iv) Update on website progress

i) The project list was reviewed, and comments noted.

ACTION: Cllr Airton to update the project list and recirculate for comments.

ii) No special projects were reviewed.

iii) No expenditures were raised.

iv) This item is moved to Policy Committee for discussion.

19/20EA

40. ST. MARY'S PARK SPORTS FIELD & PAVILION

The minutes from St Mary's SF&P Working Group dated 9th September 2019 were received.

19/20EA

41. CORRESPONDENCE

The SGN work party options have not yet been received.

19/20EA

42. DATE FOR NEXT MEETING

Monday 18th November at 7pm

There being no further business the meeting closed at 9.40pm

.....Chairman Date

Appendices

- Actions log
- Current budget and spend
- S106 projects list
- St Marys Sports Field & Pavilion Working Group (HWPC) minutes dated 9th September 2019