

Minutes of the Full Council Meeting of Hartley Wintney Parish Council held at 7.30pm on Monday 7th October 2019 in the Lady Kaye Meeting Room

Present: Cllr Chris Farrance (Chair), Cllr Diana Harvey, Cllr Steve Airton, Cllr Ian Wilson and Cllr Sarah Craig.

In attendance: Karyn Reid (Executive Clerk), Sarah Daly (Deputy Clerk), District Councillor Tim Southern (left at 9.02pm) and County Councillor David Simpson.

Abbreviations used in these minutes:

Cllr ~ Councillor

HCC ~Hampshire County Council

HDC ~ Hart District Council

HWPC ~ Hartley Wintney Parish Council

NHP – Neighbourhood Plan

19/20PC

87. OPEN FORUM

The meeting started at 7.30pm.

No members of the public were present.

19/20PC

88. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Stuart Elborn, Peter Gee, Tony Woods, Roger Robertson, Fiona Sutton, Dorothy Harvey and Becky Moss plus District Councillors Spencer Farmer and Anne Crampton.

19/20PC

89. DISPENSATIONS UNDER S33 OF THE LOCALISM ACT (2011)

No dispensations were granted.

19/20PC

90. DECLARATIONS OF INTEREST

Declarations made by members of any personal, prejudicial or non-prejudicial interests of any agenda item. Members with a Disclosable Pecuniary Interest, unless a dispensation has been granted, will be required to withdraw when Council discusses & votes on the matter.

No interests were declared.

19/20PC

91. APPROVAL OF MINUTES

Subject to the following amendment;

Change wording under item 19/20PC81 to 'HCC are looking into the speed limit near Hartley Row'.

Cllr Wilson proposed approval of the minutes of the Full Council meeting on 2nd September 2019; seconded by Cllr Diana Harvey.

AGREED by all.

19/20PC

92. ACTIONS LOG & CLERK'S REPORT

Item 2. IT Upgrade

Cllr Diana Harvey queried the limited storage that will be available for Councillor's emails and how long emails can be stored for. The Executive Clerk suggested a policy review in line with the Office 360 upgrade to give clarity to this issue.

ACTION: Executive Clerk to add this item to the next Policy Committee agenda.

19/20PC

93. DEPUTY CLERK'S REPORT

Apple Day – a volunteer timetable has been circulated for Councillors to sign up to.

19/20PC

94. PARISH COUNCIL FINANCE – review & approval of following:

- i) Income & expenditure, cashbooks & bank reconciliations for August 2019
- ii) Payments listings

Cllr Diana Harvey proposed approval of items i) and ii); seconded by Cllr Wilson.

AGREED by all.

iii) External Audit report update

The Executive Clerk has actioned an issue that was picked up last year.

iv) Approve purchase of equipment for St Mary's Cricket Field

Cllr Diana Harvey proposed approval in principle of a spend up to £15,500 for purchase of equipment for St Mary's Cricket Field; seconded by Cllr Wilson.

AGREED by all.

v) Review and approve Burial Ground monitoring

The burial ground was monitored in 2016 over the period of a year. The report highlighted some ground movement and recommended monitoring for a further 6 months to a year as the reasons for movement were inconclusive. No further monitoring took place. A site visit was suggested to categorise the risk and make an informed decision regarding future monitoring.

ACTION: Executive Clerk to arrange site visit with interested Councillors and the grounds maintenance contractor.

vi) 2020/21 Budget summary update

Cllr Craig presented the draft paper and the process of zero budgeting. Each committee will be responsible for reviewing their budget ready to present to Full Council and final ratification in January.

vii) Bank balances at 31.08.19

These were noted.

19/20PC

95. CHAIRMAN'S ANNOUNCEMENTS

Cllr Farrance has been out on the High Street making people aware of the Neighbourhood Plan Referendum.

An invitation has been received from HDC for Cllr Farrance to attend a presentation on 'Garden Communities'.

Cllr Gee is now chair of the Finance Committee.

Cllr Farrance, the Executive Clerk and the Community Bus Administrator will be attending a Community Bus Review at HCC next Thursday. These meetings take place every 3 months and look at the current contract. A Working Party meeting will take place by the end of the month and external representatives will be invited to this.

Cllr Farrance will collate a single statement of issues arising from the Traffic Partnership meetings and table this at the next Full Council meeting. A letter has been sent to HCC regarding SGN and a copy will be sent to District Cllr Simpson.

ACTION: Cllr Farrance to follow up.

19/20PC

96. PARISH COUNCILLOR MATTERS, WARD MEMBERS REPORT & TRAINING FEEDBACK

Cllr Sarah Craig – asked whether the amount of empty office space should be a concern for HWPC and whether there should be some action around promoting this to potential businesses. Councillors agreed this was an area of interest that should be explored further.

ACTION: Cllr Craig to quantify whether empty office space is an issue and draft an action plan.

Cllr Steve Airton – there is a national fund that local communities can access to get more ATMs on the High Street. However, this fund excludes areas where there is currently a Post Office cash facility.

Cllr Ian Wilson – reported mess left by contractors on Hardings Lane.

District Cllr Tim Southern – attended a meeting with the Environment Agency recently. A presentation was given on rain water planters and their use in flood alleviation. There are 10,000 of these water retention structures on offer. A 'Priority Services Register' was also promoted. Vulnerable people can apply to go on this so they are given priority during periods of disruption to their water supply or drainage.

The Hunts Common drain needs another camera putting down it. The Bracknell Lane drain should be done every 6 months but it was recommended that HCC is contacted regularly to check this is being done.

ACTION: Executive Clerk to contact HCC regarding both drains.

A silt analysis survey is currently being carried out for Hattons Pond. The results of this should be available the week commencing 11th November. If there are high levels of contamination, a specialist company will need to carry out the dredging and dumping.

Plans are going ahead with the Phoenix Green Flood Alleviation Scheme. Dams are being installed along the ditches and protection will be put on a number of individual houses in the area.

HDC are consulting on fining dog owners who do not pick up mess in public spaces. It was noted that there are not enough bins in the village, particularly on the heath.

ACTION: Executive Clerk to let Adam Green know potential locations of extra bins.

HDC have an external representative coming along to talk about the principles of 'Garden Communities'.

There was no further update on Green Lane.

ACTION: Executive Clerk to chase this.

County Cllr David Simpson – HCC may introduce a new policy encouraging developers to adopt roads where there are 6 or less new dwellings.

HCC have hired a QC for the Blackbushe judicial review. If deregistration of the Common Land is granted, this could put other areas at risk of becoming building land.

HCC are currently looking at making £80 million of cuts which could mean 25 redundancies from the Highways team.

The ditch at Hardings Lane is very overgrown and beginning to block the culvert. This may lead to a flooding issue.

ACTION: Executive Clerk to report this.

District Cllr Southern left at 9.02pm.

19/20PC

97. COMMITTEE MINUTES & UPDATE

Verbal update on any matters discussed in Committees (incl. associated working parties) and to receive the draft minutes, where available;

- i) E&A Committee – draft minutes from meeting on 9th September 2019
- ii) Planning Committee – meeting on 16th September 2019
- iii) Finance Committee – meeting on 23rd September 2019.

The draft minutes from the E&A Committee were received. Cllr Airton updated on the St Mary's Pavilion. Building works have started on site. Ongoing custodianship of the building needs consideration. Initially, HWPC will remain the main facilitator/owner of the facility and there will be a committee consisting of wide representation of interested parties. HWPC involvement will decrease over time. The objective is for the facility to break even. The sewers are currently unadopted and HWPC are not obliged to pay for the right to use the pumping station. The Executive Clerk is currently reviewing the legal agreement to see if the pumping station is up to standard.

19/20PC

98. CORRESPONDENCE

Dog Fouling Order Consultation.

HWPC will support the proposed Order and it was noted that more dog bins are needed – particularly on Hazeley Heath.

19/20PC

99. DATES OF MEETINGS

Dates of meeting were agreed for the coming month:

Planning & Infrastructure Committee 7.00pm – 14th October 2019

followed by Policy Committee at 8.00pm

Environment & Amenities Committee 7.30pm – 21st October 2019

There being no further business the meeting closed at 9.20pm

.....Chairman

.....Date

Appendices

- Actions log
- Executive Clerk's report
- Deputy Clerk's report
- Monthly Finance documents
- Payments Listing