

# **Minutes of the Full Council Meeting of Hartley Wintney Parish Council held at 7.30pm on Monday 3<sup>rd</sup> February 2020 in the Lady Kaye Meeting Room**

**Present:** Cllr Chris Farrance (Chair), Cllr Peter Gee, Cllr Tony Woods, Cllr Diana Harvey, Cllr Steve Airton, Cllr Ian Wilson and Cllr Dorothy Harvey

**In attendance:** Karyn Reid (Executive Clerk), Sarah Daly (Deputy Clerk) and District Councillor Tim Southern (left at 8.41pm),

*Abbreviations used in these minutes:*

*Cllr ~ Councillor*

*HCC ~ Hampshire County Council*

*HDC ~ Hart District Council*

*HWPC ~ Hartley Wintney Parish Council*

*NHP ~ Neighbourhood Plan*

*HAO ~ Horticulture and Amenities Officer*

## **19/20PC**

### **141. OPEN FORUM**

The meeting started at 7.29pm.

No members of the public were present.

## **19/20PC**

### **142. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Becky Moss, Fiona Sutton, Sarah Craig, Roger Robertson and Stuart Elborn, plus District Councillors Anne Crampton and Spencer Farmer and County Cllr David Simpson.

## **19/20PC**

### **143. DISPENSATIONS UNDER S33 OF THE LOCALISM ACT (2011)**

A dispensation for all Councillors to enable participation on agenda item 19/20PC 134 iii) Approval of 2020/2021 Precept Request, where they would otherwise have a Disclosable Pecuniary Interest was previously confirmed to be effective until the end of March 2020 by the Executive Clerk.

## **19/20PC**

### **144. DECLARATIONS OF INTEREST**

Declarations made by members of any personal, prejudicial or non-prejudicial interests of any agenda item. Members with a Disclosable Pecuniary Interest, unless a dispensation has been granted, will be required to withdraw when Council discusses & votes on the matter.

**No interests were declared.**

**19/20PC**

**145. WARD MEMBERS REPORT**

District Cllr Southern reported on the following matters -

**The Lamb** – the building is now listed. The developer now needs Listed Building Consent prior to any works. Some demolition has already taken place inside. The Conservation Officer and Enforcement Officer have taken photographs to show anything of value that must be retained.

**Local Plan** – this has been delayed. There will be a special council meeting at the end of March to progress this.

**HDC Budget** – there is a meeting on February 28<sup>th</sup> at HDC to discuss the budget. Cllr Farrance expressed an interest in attending to understand how Hartley Wintney is allocated funds.

**White Lion** – there was no further update available.

**ACTION: District Cllr Southern to provide update.**

**Hattons Pond** – the contamination of the pond is mainly from copper and magnesium. Cllr Farrance has met with District Cllr Southern and Steve Lyons from HDC to get a better understanding of the problem. Licenses are needed to dispose of the waste using a specialised company. BKP in Romsey have been approached for a quote. Any works would need to start in summer for minimal disruption to wildlife. Cllr Airtton suggested writing a monthly update for Contact to let residents know of progress.

**ACTION: Executive Clerk to follow up.**

**19/20PC**

**146. APPROVAL OF MINUTES**

Cllr Gee proposed approval of the minutes of the Full Council meeting on 6<sup>th</sup> January 2020; seconded by Cllr Diana Harvey.

**AGREED by all.**

**19/20PC**

**147. ACTIONS LOG, CLERK'S REPORT & DEPUTY CLERK'S REPORT**

**18/19PC109**

Victoria Hall Charity are currently changing their charitable status which affects their assets. HWPC are awaiting completion of this process before the management agreement is finalised.

### **Deputy Clerks Report**

#### **VE Day Celebration event on Friday 8<sup>th</sup> May.**

The Deputy Clerk and Cllr Wilson have met with the Cricket Club. The club are keen to host a VE Day event and discussions were based on organising a big screen event similar to the one that HWPC were involved in for the Queen's Jubilee in 2012 with afternoon tea served in the club. The Deputy Clerk has obtained 3 quotes from big screen companies that range from approximately £1500 - £2500 (minus VAT). The Cricket Club are seeking quotes for other expenditure including portaloos hire and cleaners. Councillors agreed a budget in principle of £4000 for the event.

**ACTION: Deputy Clerk and Cllr Wilson to organise the event with the Cricket Club**

### **Community Awards Evening**

Nominations are being collated. This will be an open event for representatives from all local community and voluntary groups to attend. Invitations will be sent out to groups and posters will be displayed asking others to register their interest in attending so that numbers can be managed.

### **Jubilee Fields Play Area**

Cllr Diana Harvey suggested Rotary as a potential source of external funding for this project.

**ACTION: Deputy Clerk to contact Rotary for more information about funding.**

### **Village Noticeboards**

Cllr Diana Harvey shared information about the U3A furniture restoration project as a possible means of refurbishing the noticeboards. This was noted by the Deputy Clerk.

### **Village Festival**

Booking forms are now available for stalls at the event. The Rural Exception site is going public in June and there is interest in a shared pitch.

## **Executive Clerks Report**

### **The Grey House**

A Council and public consultation will take place on Tuesday 11<sup>th</sup> February. Parish Councillors are invited to drop in from 4 to 5pm.

### **Nursery Garden**

The Executive Clerk talked through the proposed works to the nursery garden.

### **Committees**

The Executive Clerk asked all Parish Councillors to check the committee memberships. Any amendments were noted.

### **19/20PC**

#### **148. PARISH COUNCIL FINANCE – review & approval of following:**

i) Income & expenditure, cashbooks & bank reconciliations for December 2019

The Executive Clerk reported problems with the software system. The finance documents will be circulated by the Executive Clerk for approval at the Finance Committee on 17<sup>th</sup> February 2020.

ii) Payments listings

Cllr Dorothy Harvey proposed approval of the payments listings; seconded by Cllr Diana Harvey.

#### **AGREED by all.**

iii) To receive updated Reserves budget

A number of questions arose. The document will be referred to the Finance Committee for clarity and recirculation.

**ACTION: Executive Clerk to circulate the revised document.**

### **19/20PC 149.**

## COUNCIL MATTERS

i) To consider applications received prior to publication of the agenda

**Case:** 19/02823/HOU

**Proposal:** Erection of timber electric gates with brick piers with coping stones and reclaimed lanterns and wall with brick piers and associated lighting

**Location:** Hartley Place, Thackhams Lane, Hartley Wintney RG27 8HT

**Response Date:** 6<sup>th</sup> February 2020

**NO OBJECTION**

ii) To discuss and agree proposed 'Rapid Response Protocol' procedure

The Executive Clerk explained that the procedure refers to exceptional circumstances when a decision is required before the next scheduled meeting. The procedure does not replace business as usual.

Cllr Airton proposed approval of the 'Rapid Response Protocol' procedure; seconded by Cllr Diana Harvey.

**AGREED by all.**

iii) To approve the updated Planning Policy and review the updated Policy Schedule

Several policies have been allocated to the relevant committees for review. The Policy Committee will oversee and co-ordinate this process.

***District Cllr Southern left at 8.41pm.***

Cllr Wilson proposed approval of the updated Planning Policy; seconded by Cllr Dorothy Harvey.

**AGREED by all.**

iv) Community Climate & Sustainability focus group.

Given that HCC/Hart have recently announced initiatives on this subject it was felt that we should now recognise this as an issue in the first instance.

It may then be appropriate to set up a Working Party to address issues of sustainability and how HWPC respond including integrating public transport such as the No 7 bus. It would also look at how to increase usage of the No 7 bus.

The following outcomes were agreed:

Cllr Diana Harvey requested that Mark Jagger, HDC Head of Place, be invited to a Full Council meeting to talk about green issues and sustainability with a focus on what HWPC can do.

HWPC to focus on the Community Bus review which could include a service to the Reading Park and Ride near the M4. In the meantime HWPC will progress:

- Better signage on the Community Bus
- Review of the current timetables to make them easier to read
- Wider advertisement of services

**ACTION: Executive Clerk to invite Mark Jagger to the next Full Council meeting.**

**19/20PC**

**150. CHAIRMAN'S ANNOUNCEMENTS**

i) Shapley Heath

Cllr Farrance had circulated notes from the meetings and asked councillors to confirm that they were happy with the approach so far. No questions were raised.

Cllr Farrance has been visiting lots of different community groups to get a feel for what they are doing. All councillors were asked to share any information they find out about what is happening locally that may be of interest to HWPC.

**19/20PC**

**151. PARISH COUNCILLOR MATTERS, WARD MEMBERS REPORT & TRAINING FEEDBACK**

**Cllr Dorothy Harvey** – the notices regarding parking outside Fleur De Lis have worked. The residents wish to write a letter to HWPC thanking them for all the work that they do.

**Cllr Woods** – the minutes from the Hazeley Heath meetings are outstanding.

**ACTION: Executive Clerk to request minutes from HDC.**

**Cllr Airton** – noted the work that the HAO has recently undertaken to clear the area outside Becketts. The Tennis Club is considering two options to extend the club. Option 1 is to stay at the current location of Greenfields School and extend the area. Option 2 is to put new courts on the scrubland owned by HWPC at the back of the pitch up at the St Marys Park sportsground.

**Cllr Gee** – the High Street is looking derelict due to a number of empty properties. The red telephone box is in need of painting and Cllr Gee offered to contact BT to progress this.

**ACTION: Cllr Gee to contact BT regarding repainting the red telephone box.**

The noticeboards also need refurbishment. Cllr Airton reported that a letter has been drafted to organisations and groups that own the boards asking that they carry out the refurbishment works.

Green Lane was flooded at the weekend. HDC need to continue ditch clearing. The HAO has been out to assess the ditches and has contacted the HDC Countryside Team.

Rotary have secured £30,000 from HCC to expand their Canine Partners Project in schools.

**19/20PC**

**152. COMMITTEE MINUTES & UPDATE**

- i) Planning Committee – draft minutes from meeting 16<sup>th</sup> January 2020
- ii) Environment & Amenities Committee – draft minutes from meeting 20<sup>th</sup> January 2020
- ii) Policy Committee – draft minutes from meeting on 23<sup>rd</sup> January 2020

All minutes were received.

**19/20PC**

**153. CORRESPONDENCE**

The Executive Clerk reported that County Cllr Simpson has signed off works for parking restrictions on Glebe Lane and Green Lane.

**19/20PC**

**154. DATES OF MEETINGS**

Dates of meeting were agreed for the coming month:

Planning & Infrastructure Committee 7.00pm – Monday 10<sup>th</sup> February 2020

Finance Committee 7.00pm – 17<sup>th</sup> February 2020

E&A February meeting cancelled

**There being no further business the meeting closed at 9.26pm**

.....Chairman

.....Date

Appendices

- Actions log
- Executive Clerk's report
- Deputy Clerk's report
- Monthly Finance documents
- Payments Listing
- Rapid Response Protocol
- Matters Arising
- Shapley Heath Meetings summary