

Minutes of the Full Council Meeting of Hartley Wintney Parish Council held at 7.30pm on Monday 2nd September 2019 in the Lady Kaye Meeting Room

Present: Cllr Chris Farrance (Chair), Cllr Diana Harvey, Cllr Steve Airton, Cllr Ian Wilson, Cllr Peter Gee, Cllr Tony Woods, Cllr Roger Robertson, Cllr Sarah Craig, Cllr Fiona Sutton and Cllr Dorothy Harvey.

In attendance: Sarah Daly (Deputy Clerk), District Councillor Spencer Farmer and County Councillor David Simpson.

Abbreviations used in these minutes:

Cllr ~ Councillor

HCC ~Hampshire County Council

HDC ~ Hart District Council

HWPC ~ Hartley Wintney Parish Council

NHP – Neighbourhood Plan

19/20PC

71. OPEN FORUM

The meeting started at 7.30pm.

No members of the public were present.

19/20PC

72. APOLOGIES FOR ABSENCE

Apologies were received from Karyn Reid (Executive Clerk), Councillors Stuart Elborn and Becky Moss plus District Councillor Tim Southern.

19/20PC

73. DISPENSATIONS UNDER S33 OF THE LOCALISM ACT (2011)

No dispensations were granted.

19/20PC

74. DECLARATIONS OF INTEREST

Declarations made by members of any personal, prejudicial or non-prejudicial interests of any agenda item. Members with a Disclosable Pecuniary Interest, unless a dispensation has been granted, will be required to withdraw when Council discusses & votes on the matter.

County Cllr Simpson declared an interest in item 19/20PC 84ii).

19/20PC

75. APPROVAL OF MINUTES

Subject to the following amendments;

Change wording from ATM to 'cash facility' on

And 'PCSO to visit St Mary's churchyard and speak to congregating youth'.

Cllr Robertson proposed approval of the minutes of the Full Council meeting on 5th August 2019; seconded by Cllr Wilson.

AGREED by all.

19/20PC

76. ACTIONS LOG & CLERK'S REPORT

19/20PC 69.

Cllr Farrance drafted a letter regarding the SGN works. This was circulated to all members and has been sent to the Chief Executive of HCC. District Cllr Farmer gave a verbal update on the remaining SGN works.

17/18PC79

Colin Horwood has been contracted to complete the works when the temporary gas works signage is removed.

ACTION: Executive Clerk to update Actions Log.

Item 19/20PC 60.

17/18PC177 – Cllrs Airton and Craig are reviewing the website. Cllr Farrance requested a proposal to go to the next E&A committee meeting.

ACTION: Deputy Clerk to add this item to the next E&A agenda.

The Deputy Clerk added that new working wash room facilities have been completed in the public toilets.

19/20PC

77. DEPUTY CLERK'S REPORT

Summer Youth Programme – has come to an end. All of the activities were very popular with local families. Party in The Park attracted approximately 500 children and adults. Cllrs passed on thanks to all staff involved in this event.

Village Picnic – a volunteer timetable will be circulated. The Deputy Clerk thanked everyone who had offered to help.

Orchard – the Deputy Clerk, H & A Officer and Cllr Woods have met on site with the Biodiversity Officer from HDC. A number of recommendations have been documented and these will be incorporated into a programme of works.

ACTION: Deputy Clerk to follow up.

19/20PC

78. COMMITTEE MINUTES

The minutes from the Planning & Infrastructure meeting on 12th August 2019 were received.

19/20PC

79. PARISH COUNCIL FINANCE – review & approval of following:

i) Income & expenditure, cashbooks & bank reconciliations for July 2019

The error payment was queried on the cashbook.

ACTION: Cllr Farrance to raise this with the Executive Clerk

ii) Payments listings

Cllr Wilson proposed approval of the payments listing; seconded by Cllr Robertson.

AGREED by all.

iii) External Audit report update

Cllr Gee proposed approval of the External Audit report update; seconded by Cllr Wilson.

AGREED by all.

iv) Bank balances at 31.07.19

Cllr Wilson proposed approval of the bank balances at 31.07.19; seconded by Cllr Robertson.

AGREED by all.

19/20PC

80. CHAIRMAN'S ANNOUNCEMENTS

Cllr Farrance talked about raising the profile of HWPC and the individual Parish Councillors with some proactive promotion. The aim being to reassure residents that HWPC is addressing issues that impact on local people, such as the SGN works and the Shapley Garden Village proposals. There was some discussion about how HWPC could structure, promote and distribute information locally.

Cllr Farrance had no further update regarding synchronising Community Bus runs with Rosie minibus.

Cllr Farrance is in contact with Tesco regarding installation of an ATM in One Stop.

19/20PC

81. PARISH COUNCILLOR MATTERS, WARD MEMBERS REPORT & TRAINING FEEDBACK

Cllr Roger Robertson – is awaiting a report regarding alternative phone and broadband providers.

Cllr Ian Wilson – flowers are being left on the war memorial with political statements attached. It was suggested that information is put into Contact and on noticeboards to explain that the British Legion is non-political and the war memorial is not a platform for political opinion.

ACTION: Cllr Wilson to follow up.

Cllr Ian Wilson – reported weeds on the pavement around The Lamb and surrounding area of the High Street. There was some discussion about encouraging residents to take responsibility for areas near their own property.

ACTION: Cllr Wilson to take photographs and send to HDC.

Cllr Diana Harvey – hedging is overgrown either side of the entrance to the car park nearest the A30.

ACTION: District Cllr Farmer to follow up.

Cllr Diana Harvey – four vans now park at weekends in the car park and block the footpath.

ACTION: District Cllr Farmer to follow up.

Cllr Peter Gee – the Pram Race will take place on 21st September alongside the Fire Station Open Day. Signs advertising riding at Wellington need removing at the bottom of Reading Road.

ACTION: Cllr Gee to contact Wellington riding school to remove.

Cllr Peter Gee – queried the committees setting budgets and allocating funds to projects. Cllr Farrance will draft a briefing note setting out guidelines for committees on how to do this.

ACTION: Cllr Farrance to follow up.

Cllr Steve Airton – asked for clarity on membership of committees.

ACTION: Executive Clerk to update lists including new councillors and circulate.

Cllr Steve Airton – information is out of date on the HWPC noticeboard regarding location of defibrillators.

ACTION: Parish Office to update.

Road closed signs are currently displayed in both directions near Taplins Farm although the road is open.

ACTION: Cllr Airton to contact Taplins for removal of the signs and let County Cllr Simpson know if there is no response.

Cllr Fiona Sutton – the loading bays outside the pet shop have been shortened. This is making it difficult for cars to use both bays whilst loading supplies into the car boot.

ACTION: District Cllr Farmer to find out why the bays have been shortened.

Cllr Sarah Craig – asked for clarity of the Twinning Association and its funds.

Cllr Dorothy Harvey – retailers have reported a down turn in income recently and that Traffic Wardens have been very active on the High Street.

County Cllr David Simpson – HCC are looking into reducing the speed limit near Hartley Row and Pale Lane.

District Cllr Spencer Farmer – the Pale Lane appeal decision is due on September 12th.

District Cllr Farmer updated on the cardboard recycling banks in the car park. These will be removed early next week. HDC have issued a statement on their website and there has been lots of information on social media regarding Cabinets decision to action this. The banks will be removed on a 12-month trial basis. Any issues can be fed back to District Councillors along with photographic evidence.

Cllr Diana Harvey queried whether the funds received by HDC for the Shapely Heath Garden Village were local funds or those from central government. District Cllr Farmer stated that £150,000 was received from central government to progress the proposals and the surrounding parishes have asked that these funds are returned.

19/20PC

82. HW NHP PLAN & CONSERVATION AREA REVIEW

i) NHP Referendum update

Cllr Farrance noted the work that the Executive Clerk had done to get the NHP ready for Referendum. Lots of local promotion is planned to encourage people to vote.

ii) Update from CAR Working Party

Cllr Farrance reported that Terms of Reference have been agreed. District Cllr Farmer has spoken to HDC to sign off the final review. Five areas need to be reviewed by early October. One walkabout has been completed so far.

The statutory consultation period is a minimum of 4 weeks so this may affect the completion date. HDC strongly recommend taking photographs to back up evidence and help document any changes that have taken place since the last review in 2008.

ACTION: Working Party to follow up.

19/20PC

83. ST MARYS PARK SPORTS FIELD AND PAVILION

i) Update from Working Party Chairman

Cllr Airton reported that the Deed Of Variation is on its way to HDC. The Build License has been agreed ready for sign off and building works are due to start next week.

Engagement from all interested parties is good. There has been some discussion about a croquet club using the site. Cllrs Elborn, Airton and Robertson will be doing a mail drop around St Marys Park to let residents know what is happening.

There is potential for users of the sports field and pavilion to use the car parking area at the allotments on Dilly Lane. The location of a storage shed has been agreed between the Cricket Club and Bewley Homes. This will be installed over the next couple of weeks. The Cricket Club want to start tending the square and need storage in order to do this.

19/20PC

84. PLANNING APPLICATION

i) To consider planning applications in Appendix A

Case: 19/01726/HOU

Proposal: Erection of a two storey side extension and single storey rear extension. Alterations to fenestration

Location: 10 Hares Lane, Hartley Wintney, RG27 8AD

Response Date: 11th September 2019

NO OBJECTION – HWPC will support any comments submitted by the Conservation Officer.

ii) To consider application for a map modification order to record a bridleway near Hartley Wintney

HWPC has no evidence to show that this has historically been used as a bridleway or not. The route is currently designated as a footpath. A neutral response will be submitted. It was felt important to note that it has never been used for motorised vehicles and that HWPC would not want to allow this in the future.

19/20PC

85. CORRESPONDENCE

Community Bus FOI

The Executive Clerk is gathering evidence and will reply on behalf of HWPC.

19/20PC

86. DATES OF MEETINGS

Dates of meeting were agreed for the coming month:

Finance Committee 7.00pm - 9th September 2019 followed by E&A Committee at 8.00pm

Planning & Infrastructure Committee 7.00pm - 16th September 2019 followed by Policy Committee at 8.00pm

There being no further business the meeting closed at 9.29pm

.....Chairman

.....Date

Appendices

- Actions log

- Executive Clerk's report
- Deputy Clerk's report
- Monthly Finance documents
- Payments Listing