

# **Minutes of the Full Council Meeting of Hartley Wintney Parish Council held at 7.30pm on Monday 2<sup>nd</sup> March 2020 in the Lady Kaye Meeting Room**

**Present:** Cllr Chris Farrance (Chair), Cllr Peter Gee, Cllr Tony Woods, Cllr Diana Harvey, Cllr Steve Airton, Cllr Ian Wilson, Cllr Sarah Craig, Cllr Stuart Elborn and Cllr Dorothy Harvey

**In attendance:** Karyn Reid (Executive Clerk), Sarah Daly (Deputy Clerk), District Cllr Anne Crampton (left at 8.41pm), County Cllr David Simpson (left at 8.41pm) and one member of the public (left at 8.19pm)

*Abbreviations used in these minutes:*

*Cllr ~ Councillor*

*HCC ~ Hampshire County Council*

*HDC ~ Hart District Council*

*HWPC ~ Hartley Wintney Parish Council*

*NHP ~ Neighbourhood Plan*

*HAO ~ Horticulture and Amenities Officer*

## **19/20PC**

### **155. OPEN FORUM**

The meeting started at 7.30pm.

The member of the public did not wish to speak.

## **19/20PC**

### **156. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Becky Moss, Fiona Sutton and Roger Robertson, plus District Councillors Spencer Farmer and Tim Southern.

## **19/20PC**

### **157. DISPENSATIONS UNDER S33 OF THE LOCALISM ACT (2011)**

A dispensation for all Councillors to enable participation on agenda item 19/20PC 134 iii) Approval of 2020/2021 Precept Request, where they would otherwise have a Disclosable Pecuniary Interest was previously confirmed to be effective until the end of March 2020 by the Executive Clerk.

## **19/20PC**

### **158. DECLARATIONS OF INTEREST**

Declarations made by members of any personal, prejudicial or non-prejudicial interests of any agenda item. Members with a Disclosable Pecuniary Interest, unless a dispensation has been granted, will be required to withdraw when Council discusses & votes on the matter.

**No interests were declared.**

**19/20PC**

**159. WARD MEMBERS REPORT**

District Cllr Crampton reported on the following matters -

**Council tax** – will be increased by the maximum amount following a recent budget meeting at HDC

**Climate change** – there will be an event in 2 weeks time

**Shapley Heath** - £500,000 has been set aside over the next 3 years.

**Rosefield Court** – there are currently no regular visits from Vivid so vulnerable residents are not being supported.

Cllr Farrance expressed an interest in how HDC constructs its budget. District Cllr Crampton offered to talk through this and also circulate a list of dates for the next HDC Opportunities Board and Community Board meetings.

**ACTION: District Cllr Crampton to follow up.**

County Cllr Simpson reported on the following matters –

**A30 road closure** – this was logged by HWPC to HCC and 101. A 'road closed' sign had been removed causing traffic disruption.

**A30/A327 roundabout** – works will commence in the summer.

**Mitchell Avenue/Paddock Court** – some residents have no parking space in front of their property and have requested a driveway to their house. An application may be submitted.

**19/20PC**

**160. APPROVAL OF MINUTES**

Cllr Wilson proposed approval of the minutes of the Full Council meeting on 3<sup>rd</sup> February 2020; seconded by Cllr Diana Harvey.

**AGREED by all.**

**19/20PC**

**161. ACTIONS LOG, CLERK'S REPORT & DEPUTY CLERK'S REPORT**

**19/20PC151**

Cllr Woods requested a copy of the Hazeley Heath minutes.

**ACTION: Executive Clerk to follow up.**

There was no further update regarding the trees on the High Street.

**Deputy Clerks Report**

**VE Day Celebration event on Friday 8<sup>th</sup> May**

The Cricket Club are no longer able to host a VE Day event. The Deputy Clerk has approached HDC to locate a big screen on the Common opposite St Johns but this is booked for the fun fair. Friends of Green Oaks are already planning an event and looking to involve a lot of the local groups. They would be keen to host the big screen on the playing field and link up with HWPC. Permission still needs to be sought but the Deputy Clerk asked Parish Councillors whether they would be in agreement with this. There was support for this idea.

The Deputy Clerk explained that the live screening of the VE75 concert from the Royal Albert Hall needs to be a ticketed event. Licenses are only being granted to large cinemas and community venues that are charging fees. The license is free but the Cinevent company takes 45% of the revenue and the venue keeps 55%. Victoria Hall Charity have offered the hall as a venue but we couldn't offer tickets for free as this would take revenue away from the other venues nearby that are charging a minimum price of £15.

**ACTION: Deputy Clerk and Cllr Wilson to liaise with Friends of Green Oaks to organise the event**

**19/20PC**

**162. PARISH COUNCIL FINANCE** – review & approval of following:

i) Income & expenditure, cashbooks & bank reconciliations for January 2020

Cllr Dorothy Harvey proposed approval of the income & expenditure, cashbooks & bank reconciliations for January 2020 subject to Cllr Farrance reviewing these; seconded by Cllr Gee.

**AGREED by all.**

ii) To review and approve Website Working Party with associated budget of up to £2500

The Working Party consists of Cllrs Elborn, Farrance and Craig plus the Executive Clerk but other members are welcome. The Working Party will select a supplier and put together a proposed structure for the new website so that it is compliant with the law regarding public sector websites. Terms of reference have been drafted and a preliminary budget drawn up. Cllr Airton requested that the text under 2.1.4 regarding content development be amended to read 'agree council officers', rather than 'invite'.

**ACTION: Executive Clerk to follow up.**

The preliminary budget is comprised of one off payments (design, training, existing content transfer) and ongoing costs (support and hosting).

Cllr Gee proposed approval of the Website Working Party with associated budget of up to £2500; seconded by Cllr Diana Harvey.

**AGREED by all.**

iii) Payments listings

The bus consultancy invoice needs to be reviewed as a second payment has been submitted.

**ACTION: Executive Clerk to follow up.**

Cllr Gee proposed approval of the payments listings; seconded by Cllr Dorothy Harvey.

**AGREED by all.**

**19/20PC 163.**

### **COUNCIL MATTERS**

i) To consider applications received prior to publication of the agenda with a cut off date before or too close to the next Planning Committee meeting.

**Case:** 20/00289/HOU

**Proposal:** Erection of a first floor front extension, creation of gates and hardstanding and alterations to fenestration

**Location:** Ash Cottage, Cricket Green, Hartley Wintney RG27 8PJ

**Response Date:** 6<sup>th</sup> March 2020

No Objection with Comments - Thank you for providing illustrations of the proposed gates. Councillors felt that the gates are of appropriate size and design to the street scene and to the character of the Conservation Area. However concerns have been raised as to the ownership of the access to the property and the possible loss of parking and we would ask that the LPA establish the facts surrounding this before approving planning permission.

One member of the public left at 8.19pm.

**19/20PC**

### **164. CHAIRMAN'S ANNOUNCEMENTS**

Cllr Farrance asked for feedback regarding the One Stop closure. Cllr Dorothy Harvey relayed that people were grateful for HWPC taking the lead. Cllr Ge had also had some positive comments from local people.

NatWest bank is being taken to auction. Cllr Farrance felt that purchase of the building was not a good use of time and effort. A robust business plan would be required and community views would need to be sought before this was pursued. The auction is just for the ground floor as the upper floor consists of two leasehold flats.

**19/20PC**

### **165. PARISH COUNCILLOR MATTERS, WARD MEMBERS REPORT & TRAINING FEEDBACK**

**Cllr Dorothy Harvey** – is working alongside District Cllr Crampton to arrange a meeting with residents of Rosefield Court and representatives from Vivid. The residents of Fleur de Lis are very

grateful for HWPC putting up notices to stop cars parking over the pavement. The 'residents access only' sign on Cricket Green Lane has been raised at the Traffic Partnership. It is illegal but has not been taken down yet.

Cllr Diana Harvey – the clamped car is still parked in the layby on the High Street.

**ACTION: Executive Clerk to follow up with DVLA/HDC.**

Cllr Woods – requested information following the Grey House exhibition. Cllr Farrance asked District Cllr Crampton to track the application.

**ACTION: Executive Clerk and District Cllr Crampton to follow up.**

Cllr Gee – Rotary have secured £30,000 of funding for Canine Assisted Learning in both schools. The Pram Race will take place in September.

Cllr Airton – queried where the funds from the fun fair go. HDC receive the money and this is used to manage the Common.

Cllr Elborn – reported some near misses near the new salon on Dilly Lane. There is limited customer parking and this issue was raised with HDC Planning.

## **19/20PC**

### **166. COMMITTEE MINUTES & UPDATE**

- i) Planning Committee – draft minutes from meeting 16<sup>th</sup> January 2020
- ii) Finance Committee – draft minutes from meeting on 17<sup>th</sup> February 2020

All minutes were received.

District Cllr Crampton and County Cllr Simpson left at 8.41pm.

## **19/20PC**

### **167. CLOSED ITEM - COMMUNITY AWARD NOMINATIONS**

i) To review the Community Award Nominations: *Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of a confidential staffing matter.*

Full minutes as per Appendix.

**ACTION: Deputy Clerk to research presentation items.**

**19/20PC**

**168. CORRESPONDENCE**

Cllr Diana Harvey and the Executive Clerk have met the developer of The Lamb to look at having a more traditional shop front To the retail unit as part of the planning application. The Neighbourhood Plan was referenced with regard to the traditional design of other retail units on the High Street that have a low wall underneath the window and fascia. The developer was keen to know whether HWPC would support the application. They will also be contacting the Heritage Society and they would like to get the permission quickly so that they can convert the inside to 6 residential units and a shop. There is adequate parking for HDCs requirements. The revised plans would need to go to Planning Committee for review prior to confirming support of the change to the retail unit in the planning application. The developer has agreed to change the roof tiles to slate on the retail unit.

**19/20PC**

**169. DATES OF MEETINGS**

Dates of meeting were agreed for the coming month:

E&A Committee 10.00am – Thursday 5<sup>th</sup> March 2020

Planning & Infrastructure Committee 7.00pm – Monday 9<sup>th</sup> March 2020

Staffing Committee 10.00am – Thursday 19<sup>th</sup> March 2020

Policy Committee 7.00pm – Monday 23<sup>rd</sup> March 2020

**There being no further business the meeting closed at 9.20pm**

.....Chairman

.....Date

Appendices

- Actions log
- Councillors Update February 20

- Executive Clerk's report
- Deputy Clerk's report
- Monthly Finance documents
- Payments Listing
- Website – Paper for FC 2<sup>nd</sup> March
- Community Award Nominations