

The Annual General Meeting of Hartley Wintney Parish Council is at **7:30pm** on **Monday, 13th May 2019** in the Lady Kaye Room (situated next to the Appleton Hall), Victoria Hall, West Green Road to which Councillors are summoned to attend



Mrs Karyn Reid – Executive Clerk
8th May 2019

AGENDA

19/20PC 1. ELECTION OF PARISH COUNCIL CHAIRMAN & VICE-CHAIRMAN FOR 2019/20

- i) To consider nominations and elect Chairman
- ii) To consider nominations and elect Vice-Chairman
- iii) To receive the Chairman's and Council members Declaration of Acceptance of Office

19/20PC 2. OPEN FORUM

This ten minute session is an opportunity for parishioners to bring matters to the attention of the Parish Council. Each speaker will be limited to two minutes

19/20PC 3. APOLOGIES FOR ABSENCE

To receive and record apologies for absence from Parish Councillors and Ward members

19/20PC 4. DISPENSATIONS UNDER S33 OF THE LOCALISM ACT (2011)

To consider the granting of a dispensation to enable members to participate in and vote on an item of business on the agenda where they would otherwise have a Disclosable Pecuniary Interest and to confirm how long this dispensation may have effect.

19/20PC 5. DECLARATIONS OF INTEREST

- i) Declarations made by members of any personal, prejudicial or non-prejudicial interests of any agenda item. Members with a Disclosable Pecuniary Interest, unless a dispensation has been granted, will be required to withdraw when Council discusses & votes on the matter
- ii) Completion of Disclosable Pecuniary Interests form by all Parish Councillors

19/20PC 6. APPROVAL OF MINUTES

To approve the main & confidential minutes of the Full Council meeting on 1st April 2019 (attached)

19/20PC 7. ACTIONS LOG & CLERK'S REPORT

To briefly review Full Council actions from minutes & Executive Clerk's report (both attached)

19/20PC 8. COMMITTEE MINUTES

To receive the minutes from the Environment & Amenities 25th March, Planning & Infrastructure 8th April 2019, Finance 15th April 2019, & Policy 15th April committees (all attached)

19/20PC 9. CHAIRMAN'S ANNOUNCEMENTS

An opportunity for the meeting Chairman to bring to the attention of members matters which do not require discussion

19/20PC 10. PARISH COUNCILLOR MATTERS , WARD MEMBERS REPORT & TRAINING FEEDBACK

To note requests and reports made to Executive Clerk by Parish Councillors since last meetings and an opportunity to briefly bring matters to the attention of the meeting but upon which no substantive decision may be made

19/20PC 11. PARISH COUNCIL FINANCE – review & approval of following:

- i) Income & expenditure, bank reconciliation & cashbook reports for March 2019 (attached)
- ii) Payments listings (attached)
- iii) Annual subscriptions to be paid 2019/20 (attached)
- iv) Schedule of regular direct debit payments for 2019/20 (attached)
- v) Closed Item – approve Finance Committee's debtor proposal (circulated)
- vi) To note bank balances at 31.03.19: reserve account - £384,775.54, CCLA deposit account - £75,000 & current account - £nil

19/20PC 12. APPOINTMENT OF STANDING COMMITTEES & PARISH COUNCIL REPRESENTATIVES

Appointment of Standing Committee membership & Parish Council representatives for the council year 2019/20 (attached)

19/20PC 13. PARISH COUNCIL PROCEDURES & POLICIES

To approve:

- i) Standing Orders (attached)
- ii) Financial Regulations (attached)

19/20PC 14. PLANNING APPLICATION

To consider planning applications in Appendix A

19/20PC 15. EVENTS MANAGER'S REPORT (attached)

19/20PC 16. CORRESPONDENCE

19/20PC 17. DATES OF MEETINGS - agree dates of meetings for the coming month

Monday 20th May – Planning & Infrastructure meeting, 7.00pm

Monday 3rd June – Full Council, 7.30pm

Monday 10th June – Planning & Infrastructure meeting, 7.00pm

Monday 17th June – Environment & Amenities meeting, 7.00pm

Appendix A

Case: 19/00746/HOU

Proposal: Single storey rear extension and loft conversion with rear facing dormer.

Location: 10 Neville Close, Hartley Wintney Hook Hampshire RG27 8FD