

Minutes of the Full Council Meeting of Hartley Wintney Parish Council held at 7.30pm on Monday 1st July 2019 in the Lady Kaye Meeting Room

Present: Cllr Chris Farrance (Chair), Cllr Diana Harvey, Cllr Dorothy Harvey, Cllr Steve Airton, Cllr Becky Moss and Cllr Ian Wilson.

In attendance: Karyn Reid (Executive Clerk), Sarah Daly (Deputy Clerk), District Councillors Tim Southern, Spencer Farmer and Anne Crampton and four members of the public.

Abbreviations used in these minutes:

Cllr ~ Councillor

HCC ~Hampshire County Council

HDC ~ Hart District Council

HWPC ~ Hartley Wintney Parish Council

NHP – Neighbourhood Plan

19/20PC

33. OPEN FORUM

The meeting started at 7.32pm.

Cllr Farrance welcomed all four prospective candidates for the Parish Councillor vacancies and asked that everyone around the table introduce themselves to the candidates.

19/20PC

34. APOLOGIES FOR ABSENCE

Apologies were received from Councillors, Peter Gee Tony Woods and Roger Robertson plus County Councillor David Simpson.

19/20PC

35. DISPENSATIONS UNDER S33 OF THE LOCALISM ACT (2011)

No dispensations were granted.

19/20PC

36. DECLARATIONS OF INTEREST

Declarations made by members of any personal, prejudicial or non-prejudicial interests of any agenda item. Members with a Disclosable Pecuniary Interest, unless a dispensation has been granted, will be required to withdraw when Council discusses & votes on the matter.

No declarations were made.

19/20PC

37. APPROVAL OF MINUTES

Cllr Dorothy Harvey proposed approval of the Full Council meeting on 3rd June 2019; seconded by Cllr Diana Harvey

AGREED by all.

19/20PC

38. ACTIONS LOG & CLERK'S REPORT

The Executive Clerk is looking at dates in September for in house councillor training for those new councillors to be co-opted and as a refresher for existing councillors.

The playgrounds at Jubilee Fields and St Marys Park need new chippings. The Executive Clerk is looking into using rubber chippings as they do not mulch down or become spread over a wider area like bark chippings. There were no objections to this option. Cllr Diana Harvey queried whether S106 money could fund the chippings as part of improving safety and also enhancing the area.

Cllr Airton asked which committee will deal with the office upgrade. This comes under Planning Committee, however, any spends in excess of the allocated budget will need approval by Full Council.

Cllr Airton queried whether the action under item 25 regarding budget setting has been completed. The revised terms of reference for all committees have allocated budgets for approval. Cllr Farrance and the Executive Clerk are working on allocating the General Reserves to projects. The outcomes will be shared with the committees for them to put forward their suggestions.

Cllr Farrance will be following up with SGN once the gas works are complete. District Cllr Southern suggested inviting an SGN representative to the next Traffic Partnership meeting to discuss communication and better ways of co-ordinating future works.

Cllr Dorothy Harvey noted the prompt help SGN had given to improve disabled access during the gas works on West Green Road.

19/20PC

39. DEPUTY CLERK'S REPORT

Thanks were passed on to all staff, councillors and volunteers that helped out during the event.

The Deputy Clerk also reported that a quote of £2850 plus VAT has been received for supply and installation of the compost toilet facility at St Mary's Churchyard.

A separate quote will be sent for some optional extra works including construction of a compost heap, solar lighting and a new door with steel frame surround.

19/20PC

40. COMMITTEE MINUTES

The minutes from the Planning & Infrastructure 10th June 2019 and E&A 17th June 2019 were received.

19/20PC

41. CHAIRMAN'S ANNOUNCEMENTS

Cllr Farrance passed on thanks to all of those involved in Culture On The Common.

The NHP is going to HDC Cabinet on Thursday. The District Cllrs will be in attendance. HDC have disappointingly accepted the Examiner's Report in full. The NHP Steering Group felt that the 50 dwelling cap put on new development was substantiated by planning law but there has been no response to the submission. Additionally it was felt that the Examiners comments on light pollution missed the point as the NHP referred to new extensions to existing housing not new developments. If the plan is approved there will be a referendum on 3rd October. District Cllr Crampton will find out whether this date can be brought forward.

There is a new HCC consultation – 'Balancing The Budget'. Cllr Farrance passed information to Cllr Diana Harvey to see whether this is something that can be commented on through the Planning Committee.

Cllr Farrance would like the Parish Council to be more visible in the community, for example:

Talking at various meeting such as U3A

Attendance at the High Street market to talk to passing people

19/20PC

42. PARISH COUNCILLOR MATTERS, WARD MEMBERS REPORT & TRAINING FEEDBACK

Cllr Dorothy Harvey – has received lots of complaints about the items placed outside of Fusion on the High Street. The Executive Clerk has contacted the manageress and asked that the frontage look more aesthetically pleasing. HDC Enforcement cannot take action as this is not contravening planning law.

Cllr Airton – has received complaints about parking on Hartford Road. District Cllr Southern stated that there is not much that can be done other than try and mitigate the problem.

A large grassed area along West Green Road has not been restored by SGN following gas works. Cllr Farrance will contact SGN and invite them to the next Traffic Partnership meeting.

ACTION: Cllr Farrance to follow up.

Cllr Diana Harvey – queried the timings of the Culture On The Common event as one group attending struggled to recruit volunteers to man their stall from 1 to 2pm. The Deputy Clerk noted this.

District Cllr Crampton – the bid for a new Shapley Green Garden Community has been approved. A map was circulated regarding the area of search. The bid was submitted by HDC in November 2018 and the new settlement was allowed by the inspector. SS3 advised that this was removed from the HDC Local Plan but the bid was approved and HDC awarded £150,000 to undertake preparatory work. The proposed new settlement includes 7000 houses. District Cllrs advised that HWPC publish a position statement as soon as possible.

There will be a meeting with the Ministry and Chief Executives of HDC within the next month so more information will be available. District Cllr Southern urged HWPC to contact Odiham, Hook and Winchfield Parish Councils and submit a statement showing opposition from the rural areas that will be affected.

District Cllr Farmer – SGN have assured that they will not block more than 2 or 3 parking spaces on the High Street at a time during the current works. The duration of works was queried. Cllr Farrance thanked District Cllr Farmer for dealing with this.

ACTION: District Cllr Farmer to report back on this matter.

District Cllr Southern – a refresh of Hatton Pond is required in the Autumn. The waste materials will have a high mineral content which needs specialist disposal. There are also wildlife considerations

that impact on when works can be carried out. Cllr Farrance asked for confirmation of when works will be scheduled in.

ACTION: District Cllr Southern to follow up.

There is a pre-application being submitted for development of 5 separate units at The Lamb. District Cllr Southern will update when there is more information available.

19/20PC

43. PARISH COUNCIL FINANCE

i) Income & expenditure, cashbooks & bank reconciliations for May 2019

Cllr Wilson proposed approval of the income and expenditure, cashbooks and bank reconciliations for May 2019; seconded by Cllr Moss

AGREED by all.

ii) Payments listings

Cllr Airton proposed approval of the payments listing; seconded by Cllr Wilson **AGREED** by all.

iii) Approve purchase of laptops for Clerk and Deputy Clerk, as in line with IT upgrade budget

The IT upgrade will cover:

Replacement of the Executive Clerk and Deputy Clerks towers with laptops so these can be taken to meetings or used for homeworking

Laptops will have new docking stations and the existing monitors will be used

Upgrading the hard drive of the Community Bus Administrator

Purchasing a monitor for the new Horticultural and Amenities Officer

The maximum spend will be £2,000.

Cllr Diana Harvey proposed approval of purchase of laptops for Clerk and Deputy Clerk, as in line with IT upgrade budget; seconded by Cllr Wilson

AGREED by all.

iv) Approve in principle, possible remedial action of impact on High Street Car Parking due to temporary gasworks

Cllr Farrance has spoken to the High Street retailers about their concerns and they have been visited by SGN. The gas works have been phased to cause minimal disruption. A remedial option was discussed with HDC – extending the red bays which would involve painting the lines on extra bays red and then painting them back after the works is complete. This was felt to be uneconomic as HWPC would need to pay HDC a proportion of the lost fees during this time and extra signage would need funding.

There was some discussion about the refund scheme that some retailers, such as Sainsburys, operate in Fleet. The retailers bear the cost of the refunded parking fees. Cllr Farrance suggested HWPC could initially cover the cost of such a scheme in the village with a view to retailers taking this on in the future. There were a number of concerns raised:

The scheme would require a lot of effort for not much gain

Lots of businesses are small and wouldn't buy in due to the decrease in their income

The gas works are only taking place for a maximum of 8 weeks

A similar scheme operated by the doctors surgery in the past only saw a take up of 10 people

Retailers are less concerned about the High Street parking now they are aware that it is on a rolling programme

Cllr Farrance recognised these issues and withdrew the proposal although it was suggested that this item is readdressed if a significant number of complaints are received during the gas works.

v) Approve quotation for replacement of Public Toilet wash facilities – in line with budget

One quote has been sought as this is specialist work and this is under budget. The current units are out of service time. Cllr Wilson queried whether additional building or electrical work will be required at extra work. The new units are smaller and fitted onto a backboard so no further work is required.

Cllr Airton proposed approval of the quotation for replacement of the Public Toilet wash facilities – in line with budget; seconded by Cllr Wilson

AGREED by all.

vi) Bank balances at 31.05.19

Cllr Dorothy Harvey proposed approval of the bank balances at 31.05.19; seconded by Cllr Airton

AGREED by all.

19/20PC

44. ST MARYS PARK SPORTS FIELD AND PAVILION

Cllr Airton reported that engagement in the working party was good. The Deed of Variation has been updated with the new materials and the construction date is being moved from September 2019 to December 2019.

District Cllr Southern left at 8.51pm.

The Executive Clerk has asked for a further 3 month extension for completion of the shell and core. This would give a deadline of March 2020. An appointed solicitor is drawing up the Build License on behalf of HWPC. HDC is engaging their Legal Services. Cllr Diana Harvey asked who would be doing the internal work. A specification is being put together and this will need to go out to tender as soon as possible. A site meeting is planned on 2nd July to discuss the internal layout.

19/20PC

45. PLANNING APPLICATION

Case: 19/01261/PRIOR

Proposal: Prior notification of agricultural or forestry development for a proposed agricultural building

Location: Brocketts Farm, Hulfords Lane, Hartley Wintney, RG27 8AG

Response Date: 8th July 2019

NO OBJECTION

19/20PC

46. CORRESPONDENCE

The Executive Clerk reported that a large group of travellers has moved on from the Aldershot area.

The local PC has highlighted a number of incidences of criminal damage to the goal netting on an area of Common Land near Church View. This has been cut several times by a local resident claiming that it causes a danger to hedgehogs. Notices have also been put on the surrounding trees. The resident has claimed that permission has been given by HWPC.

The Victoria Hall Charity is changing its charitable status to a Charitable Incorporated Company? The Executive Clerk advised waiting for this new status to be confirmed before signing a new management agreement.

19/20PC

47. CLOSED ITEM – CO-OPTION

To review potential Candidates for Co-option and agree next steps (details to follow): *Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during the discussion and resolution of this item.*

Please see attached Appendices

19/20PC

48. DATES OF MEETINGS

- Monday 8th July – Planning & Infrastructure meeting, 7.00pm
- Monday 15th July – Finance meeting, 7.00pm and Policy meeting 8.00pm
- Monday 29th July – Environment & Amenities meeting 7.00pm

The Executive Clerk noted any apologies.

There being no further business the meeting closed at 21.20pm

.....Chairman

.....Date

Appendices

- Actions log
- Executive Clerk’s report
- Deputy Clerk’s report
- Monthly Finance documents
- Payments Listing
- Closed Item – Co-Option