

HARTLEY WINTNEY PARISH COUNCIL AGENDA

There will be a Full Council meeting at **7.30pm** on **Monday 6th July 2020** to which Councillors are summoned to attend by video conferencing via Microsoft Teams.

Current legislation via the Coronavirus Act 2020, s.78 and the Local Authorities and Police Crime Panels (Coronavirus, Flexibility of Local Authority and Police Crime Panel Meetings, England and Wales) Regulations 2020 permits Councils to hold virtual meetings whereby Council Members can attend the meeting remotely online or by phone. These meetings are to be made accessible to the Public by way of phone or online – please see below for guidance on how to join this meeting.



Karyn Reid – Executive Clerk
1st July 2020

19/20PC 204. OPEN FORUM

This ten minute session is an opportunity for parishioners to bring matters to the attention of the Parish Council. Each speaker will be limited to two minutes. **Should a member of public wish to make a representation, please contact the Executive Clerk by 5pm on Monday 6th July 2020 at clerk@hartleywintney.org.uk or 01252 845152.**

19/20PC 205. APOLOGIES FOR ABSENCE

To receive and record apologies for absence from Parish Councillors and Ward members

19/20PC 206. DISPENSATIONS UNDER S33 OF THE LOCALISM ACT (2011)

To consider the granting of a dispensation to enable members to participate in and vote on an item of business on the agenda where they would otherwise have a Disclosable Pecuniary Interest and to confirm how long this dispensation may have effect.

19/20PC 207. DECLARATIONS OF INTEREST

Declarations made by members of any personal, prejudicial or non-prejudicial interests of any agenda item. Members with a Disclosable Pecuniary Interest, unless a dispensation has been granted, will be required to withdraw when Council discusses & votes on the matter.

19/20PC 208. WARD MEMBERS REPORT

This ten minute session is an opportunity for Ward members to bring matters to the attention of the Parish Council. (summary attached)

19/20PC 209. APPROVAL OF MINUTES

To approve the minutes of the Full Council meeting on 8th June and 18th June 2020 (attached)

19/20PC 210. ACTIONS LOG & CLERK'S / PARISH OFFICE SUMMARY REPORT

To briefly review Full Council actions from minutes and a summary report from the Parish Office (attached)

19/20PC 211. PARISH COUNCIL FINANCE – review & approval of following:

- i) Internal audit report (audit report, audit actions & annual return statements for 2019/20 attached)
- ii) Annual return section 1 - annual governance statement for 2019/20 (attached plus explanatory details)
- iii) Annual return section 2 – accounting statements 2019/20 (statutory year-end accounts plus supporting documents attached)
- iv) Income & expenditure, cashbooks & bank reconciliations for May 2020 & associated bank balances (attached)
- v) To review and approve recommendation from Finance Committee for additional spend of general reserves outside of previously discussed budget.
- vi) Payments listings (attached)

19/20PC 212. PARISH COUNCIL MATTERS

- i) C19 Community Recovery Plan update & future considerations

19/20PC 213. CHAIRMAN'S ANNOUNCEMENTS & PARISH COUNCILLOR MATTERS & TRAINING FEEDBACK

To receive update on any reports made to Executive Clerk by Parish Councillors since last meetings and an opportunity to briefly bring matters to the attention of the meeting but upon which no substantive decision may be made

19/20PC 214. COMMITTEE MINUTES & UPDATE INC. WORKING GROUPS

Verbal update on any matters discussed in Committees (incl. associated working parties) and to receive the draft minutes, where available;

- i) Verbal Update on Website Working Group Progress (Cllr Elborn)
- ii) Verbal Update on Community Bus Progress (Cllr Craig)
- i) To receive any available minutes from Committee meetings in May and June 2020 (to be circulated)

19/20PC 215. CORRESPONDENCE

19/20PC 216. DATES OF MEETINGS

To review and agree which meetings are to take place in June via video conferencing:

Planning & Infrastructure Committee – Monday 13th July at 7.00pm

Policy Committee – Monday 20th July at 7.00pm

E&A Committee – Thursday 23rd July at 10.00am

To access this meeting online, please use the following link and conference code;

<https://teams.microsoft.com/join/19%3aa8fb1ec6c13844a89765612120a35c25%40thread.tacv2/1593632848510?context=%7b%22Tid%22%3a%22796f6541-a299-402a-9ce7-a26b956bc815%22%2c%22Oid%22%3a%22299241e7-0f1b-4963-961b-0e53602f8fd1%22%7d>

ID – 969 477 591#

To access this meeting via telephone, please dial this number 5 minutes before the meeting starts and enter the conference code;

T - 020 3855 5316 ID - 969 477 591#