

HARTLEY WINTNEY PARISH COUNCIL AGENDA

The Annual General Meeting will take place at **7.30pm on Monday 5th October 2020** to which Councillors are summoned to attend by video conferencing via Microsoft Teams.

Current legislation via the Coronavirus Act 2020, s.78 and the Local Authorities and Police Crime Panels (Coronavirus, Flexibility of Local Authority and Police Crime Panel Meetings, England and Wales) Regulations 2020 permits Councils to hold virtual meetings whereby Council Members can attend the meeting remotely online or by phone.

These meetings are to be made accessible to the Public by way of phone or online – please see below for guidance on how to join this meeting.



Karyn Reid – Executive Clerk

30th September 2020

20/21PC 15. OPEN FORUM

This ten minute session is an opportunity for parishioners to bring matters to the attention of the Parish Council. Each speaker will be limited to two minutes

20/21PC16. APOLOGIES FOR ABSENCE

To receive and record apologies for absence from Parish Councillors and Ward members

20/21PC17. DECLARATIONS OF INTEREST

Declarations made by members of any personal, prejudicial or non-prejudicial interests of any agenda item. Members with a Disclosable Pecuniary Interest, unless a dispensation has been granted, will be required to withdraw when Council discusses & votes on the matter

20/21PC 18. WARD MEMBERS REPORT

This ten minute session is an opportunity for Ward members to bring matters to the attention of the Parish Council.

20/21PC 19. APPROVAL OF MINUTES

To approve the main & confidential minutes of the Full Council meeting on 7th September 2020 (attached)

20/21PC 20. ACTIONS LOG & PARISH OFFICE REPORT

To briefly review Full Council actions from minutes & Parish Office report (both attached)

20/21PC 21. PARISH COUNCIL FINANCE – review & approval of following:

- i) Income & expenditure, bank reconciliation & cashbook reports for August 2020 (attached)
- ii) Payments listings (attached)
- iii) Approve remedial works required on St Marys Park Cricket Pitch (attached)
- iv) Approve transfer of ring-fenced funds for Tennis Court repairs (attached)
- v) Approve purchase of hot / cool air system for Appleton Hall (attached)
- vi) Approve job description and associated remuneration package for additional Parish Office resource as recommended by Staffing Committee
- vii) Approve in principle costs associated with proposed Christmas Shopping Event (Deputy Clerk – circulated)

20/21PC 22. PARISH MATTERS

- i) To review and agree action recommended for Hatton's Pond
- ii) To confirm that safety and maintenance checks will be undertaken by Parish Council staff throughout October and November 2020 on all Headstones at St Mary's and All Souls Burial Grounds
- iii) To appoint a new Committee focused on Community Engagement, comprising of current website working party members and current Committee Chairmen

20/21PC 23. APPOINTMENT OF STANDING COMMITTEES & PARISH COUNCIL REPRESENTATIVES

Appointment of Standing Committee membership & Parish Council representatives for the council year 20/21

20/21PC 24. COMMITTEE MINUTES & UPDATE INC. WORKING GROUPS

Verbal update on any matters discussed in Committees (incl. associated working parties) and approve any non-financial recommendations from recent Committee meetings;

- i) Recommended response on Planning White Paper from Planning Committee (circulated) and verbal update on Rural Exception Site (Cllr Diana Harvey)
- ii) Confirmation of Website project completion and dissolution of Working Group (Cllr Elborn)
- iii) Verbal Update on Community Bus Progress (Cllr Craig)
- iv) To receive approved minutes from Committees since last meeting (to be circulated)

20/21PC 25. CHAIRMAN'S ANNOUNCEMENTS, PARISH COUNCILLOR MATTERS & TRAINING FEEDBACK

To receive update on any reports made to Executive Clerk by Parish Councillors since last meetings and an opportunity to briefly bring matters to the attention of the meeting but upon which no substantive decision may be made

20/21PC 26. CORRESPONDENCE

20/21PC 27. DATES OF MEETINGS

To review and agree which meetings are to take place in October via video conferencing:

Planning & Infrastructure Committee – Monday 12th October at 7.00pm

Finance Committee – Monday 19th October at 7.00pm

Environment & Infrastructure Committee - Thursday 22nd October at 10.00am

To access this meeting online, please use the following link and conference code;

<https://teams.microsoft.com/join/19%3aa8fb1ec6c13844a89765612120a35c25%40thread.tacv2/1596061202987?context=%7b%22Tid%22%3a%22796f6541-a299-402a-9ce7-a26b956bc815%22%2c%22Oid%22%3a%22299241e7-0f1b-4963-961b-0e53602f8fd1%22%7d>

ID – 487 920 144#

To access this meeting via telephone, please dial this number 5 minutes before the meeting starts and enter the conference code;

T - 020 3855 5316 ID - 487 920 144#