

There will be a meeting of Hartley Wintney Parish Council at **7:30pm on Monday, 4th November 2019** in the Lady Kaye Meeting Room, Victoria Hall, West Green Road, RG27 8RQ to which Councillors are summoned to attend



Karyn Reid – Executive Clerk
30th October 2019

AGENDA

19/20PC

100. OPEN FORUM

This ten minute session is an opportunity for parishioners to bring matters to the attention of the Parish Council. Each speaker will be limited to two minutes

19/20PC

101. APOLOGIES FOR ABSENCE

To receive and record apologies for absence from Parish Councillors and Ward members

19/20PC

102. DISPENSATIONS UNDER S33 OF THE LOCALISM ACT (2011)

To consider the granting of a dispensation to enable members to participate in and vote on an item of business on the agenda where they would otherwise have a Disclosable Pecuniary Interest and to confirm how long this dispensation may have effect.

19/20PC

103. DECLARATIONS OF INTEREST

Declarations made by members of any personal, prejudicial or non-prejudicial interests of any agenda item. Members with a Disclosable Pecuniary Interest, unless a dispensation has been granted, will be required to withdraw when Council discusses & votes on the matter

19/20PC

104. APPROVAL OF MINUTES

To approve the minutes of the Full Council meeting on 7th October 2019 (attached)

19/20PC

105. ACTIONS LOG & CLERK'S REPORT

To briefly review Full Council actions from minutes & Executive Clerk's report (both attached)

19/20PC

106. DEPUTY CLERK'S REPORT (attached)

19/20PC

107. PARISH COUNCIL FINANCE – review & approval of following:

- i) Income & expenditure, cashbooks & bank reconciliations for August & September 2019 (attached)
- ii) Payments listings (attached)
- iii) Budget for FC 2020/21 – discussion (budget attached)
- iv) Approve transfer of £7,500 from reserves for Community Bus Review
- v) Review and approve Tender process and information for Pavilion (to be circulated)
- vi) Approve new wifi & phone contract set up (attached)
- vii) Approve in principle budget for Parish Office Refurb (to be circulated)
- viii) Bank balances at 31.08.19 & 30.09.19 (attached)

19/20 PC

108. CHAIRMAN'S ANNOUNCEMENTS

- i) Reading Bus Correspondence (attached)
- ii) Traffic A30 / High Street (attached)

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109. PARISH COUNCILLOR MATTERS, WARD MEMBERS REPORT & TRAINING FEEDBACK

To receive update on any reports made to Executive Clerk by Parish Councillors since last meetings and an opportunity to briefly bring matters to the attention of the meeting but upon which no substantive decision may be made (summary attached)

19/20PC

110. COMMITTEE MINUTES & UPDATE

Verbal update on any matters discussed in Committees (incl. associated working parties) and to receive the draft minutes, where available;

- i) E&A Committee – draft minutes from meeting on 21st October 2019 (to be circulated at a later date).
- ii) Planning Committee – draft minutes from meeting on 9th September (attached) & 14th October 2019 (to be circulated at a later date)

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111. CORRESPONDENCE

HDC Parking Charges, Rural / Market Towns Group Membership

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112. DATES OF MEETINGS - agree dates of meetings for the coming month (calendar attached)

Planning & Infrastructure Committee 7.00pm – 11th November 2019

followed by Policy Committee at 8.00pm

Environment & Amenities Committee 7.00pm – 18th November 2019

Followed by Finance Committee at 8.30pm Staffing Committee - tbc