

There will be a meeting of Hartley Wintney Parish Council at **7:30pm on Monday, 3<sup>rd</sup> June 2019** in the Lady Kaye Meeting Room, Victoria Hall, West Green Road, RG27 8RQ to which Councillors are summoned to attend



Mrs Karyn Reid – Executive Clerk  
29<sup>th</sup> May 2019

## AGENDA

### **19/20PC 18. OPEN FORUM**

This ten minute session is an opportunity for parishioners to bring matters to the attention of the Parish Council. Each speaker will be limited to two minutes

### **19/20PC19. APOLOGIES FOR ABSENCE**

To receive and record apologies for absence from Parish Councillors and Ward members

### **19/20PC 20. DISPENSATIONS UNDER S33 OF THE LOCALISM ACT (2011)**

To consider the granting of a dispensation to enable members to participate in and vote on an item of business on the agenda where they would otherwise have a Disclosable Pecuniary Interest and to confirm how long this dispensation may have effect.

### **19/20PC 21. DECLARATIONS OF INTEREST**

Declarations made by members of any personal, prejudicial or non-prejudicial interests of any agenda item. Members with a Disclosable Pecuniary Interest, unless a dispensation has been granted, will be required to withdraw when Council discusses & votes on the matter

### **19/20PC 22. APPROVAL OF MINUTES**

To approve the main & confidential minutes of the Annual General meeting on 13<sup>th</sup> May 2019 and signing of approved meetings of Annual Parish Meeting 14<sup>th</sup> May 2018 (both attached)

### **19/20PC 23. ACTIONS LOG & CLERK'S REPORT**

To briefly review Full Council actions from minutes & Executive Clerk's report (both attached)

### **19/20PC 24. COMMITTEE MINUTES**

To receive the minutes from the Planning & Infrastructure 20<sup>th</sup> May 2019 (attached). Confidential Staffing minutes to be circulated.

### **19/20PC 25. CHAIRMAN'S ANNOUNCEMENTS**

An opportunity for the meeting Chairman to bring to the attention of members matters which do not require discussion

### **19/20PC 26. PARISH COUNCILLOR MATTERS , WARD MEMBERS REPORT & TRAINING FEEDBACK**

To note requests and reports made to Executive Clerk by Parish Councillors since last meetings and an opportunity to briefly bring matters to the attention of the meeting but upon which no substantive decision may be made

### **19/20PC 27. PARISH COUNCIL FINANCE – review & approval of following:**

- i) Internal audit report (audit report, audit actions & annual return internal audit report for 2018/19 attached)
- ii) Annual return section 1 - annual governance statement for 2018/19 (attached plus explanatory details)
- iii) Annual return section 2 – accounting statements 2018/19 (statutory year-end accounts plus supporting documents attached)
- iv) Appointment of internal auditor for 2019/20 – Do the Numbers, Eleanor Greene
- v) Income & expenditure, cashbooks & bank reconciliations for April 2019 (attached)
- vi) Payments listings (attached)
- vii) Approve purchase of Wellington Country Tickets under Youth Provision event (details circulated prior to meeting)
- viii) Approve in principle, spend of composting toilet for St Marys Church
- ix) Bank balances at 30.04.19 (attached)

### **19/20PC 28. HWPC CHRISTMAS LIGHTING**

To approve Christmas Lighting display – details and costs circulated prior to meeting.

### **19/20PC 29. NEIGHBOURHOOD PLAN UPDATE**

To approve response to Examiner Report for HDC Cabinet consideration (attached)

### **19/20PC 30. EVENTS MANAGER'S REPORT (attached)**

### **19/20PC 31. CORRESPONDENCE**

### **19/20PC 32. DATES OF MEETINGS - agree dates of meetings for the coming month**

Monday 10<sup>th</sup> June – Planning & Infrastructure meeting, 7.00pm

Monday 17<sup>th</sup> June – Environment & Amenities meeting, 7.00pm