



## *Hartley Wintney Parish Council*

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### **GRAVE DIGGERS AND MONUMENTAL MASONS GUIDANCE**

**2010/11**

The condition of the plot and Burial Ground following the interment and/or the erection of a memorial are of utmost concern of Hartley Wintney Parish Council. For this reason the following guidance is to be strictly observed by all gravediggers and monumental masons working in Hartley Wintney Parish Council Burial Ground. Any persons or companies found to be in contravention of this guidance may be prohibited from working at the burial ground.

1. Funeral Directors are to provide their own grave diggers; it is their responsibility to ensure that the grave diggers employed are familiar with the Cemetery and that they abide by this Guidance.
2. Gravediggers, either direct or through the Funeral Directors must supply a copy of their Public Liability Insurance and Health and Safety Policy prior to working at the burial ground.
3. If any grave is left unattended prior to the interment taking place it is the responsibility of the grave digger to ensure the site is made safe.
4. The Parish Council may undertake spot checks at any time to confirm that the depth and shoring of plots are to the required level.
5. If any gravedigger or monumental mason is unfamiliar with the Cemetery and requires advice regarding this guidance they must consult The Clerk to the Council before undertaking any interments or memorial erections.
6. Vehicular access to the Cemetery is to be arranged with The Clerk to the Council.
7. Vehicles taken into the Cemetery are to remain wherever practical on the path and must not be parked on the grass. In the case of soft ground (especially during the winter) extra care must be taken and tracking put down to avoid any damage to the grass. Should any damage be caused this must be remedied by the gravedigger or monumental mason within 14 days.
8. The gravedigger is responsible for the grave until it has settled; should subsidence occur, the undertaker will be notified. If remedial work has not been completed by the undertaker within fourteen days Hartley Wintney Parish Council will engage its own contractor to remedy the defect and will seek to recover the cost from the undertaker responsible.
9. The mason is responsible for any memorial they erect for a period of six years after installation (under Product Liability Law). If a fault is found or remedial work required the mason will be notified. If such work has not been completed by the mason within fourteen days Hartley Wintney Parish Council will engage its own contractor to remedy the defect and will seek to recover the cost from the mason responsible.